

Skyline City Council Minutes

April 9, 2012

Attendance: Mayor Mike Kluck, Council Members - Travis Javens, Samantha Erickson, Dean Rengstorf, Rebecca Carpenter; Clerk Cathy Dahl; Treasurer Lon Whitehead; Fire Chief Roger Hermanson

Meeting was called to order at 6:45 PM.

Public Open Forum:

No forum.

Approval of April 9, 2012 agenda

Motion to approve agenda and minutes Dean Rengstorf, Samantha Erickson 2nd. Passed unanimously.

City Clerk Report:

Center Point Energy grant form needs to be filled out and faxed by 8:00 AM tomorrow morning to be considered. Fax number is written on cover letter.

Art is finally on the walls!

We need information for realtors and/or contractors to understand things in Skyline such as property rentals, licenses required for contractors, and who they should contact for these things. Should all residents have copies of the complete Skyline Association rules? Phonebook only has amendments. Contractors need to be informed they need to conform to MN code. Find out if League of MN Cities zoning rules were adopted and research what is involved with that. Council will schedule a strategic planning meeting with officers of the Skyline Coop Association at June council meeting. Samantha Erickson will invite Cory Block to attend as well.

Received annual weed control report from BE County due May 25th.

Printer in office continues to say it is offline. Wasn't the printer supposed to be wireless? Contact Rick Sartell and tell him to get wireless.

Receipts for Lon Whitehead – office supplies.

Motion to approve City Clerk report, Travis Javens, Rebecca Carpenter 2nd. Passed unanimously.

Treasurer's Report

Lon Whitehead went over report for March 2012. Need to locate contracts for T Mobile, AT&T and Sprint Nextel.

Motion to approve bills, Samantha Erickson, Dean Rengstorf 2nd. Passed unanimously.

City of Mankato refunded \$5101.59 from sewer payments, which was deposited into bank.

Work comp coverage – pay normal amount, or elect to go with a per occurrence deductible. Motion to approve work comp without deductible, Rebecca Carpenter, Travis Javens 2nd. Passed unanimously.

Discussion of refinancing loans to save Skyline money was pointed out by I&S. Would save us just short of \$17,000. The cost of doing it would be \$11,410 rolled into new loan. Lon Whitehead will look into this further with the auditor. Mayor Kluck will look into more information also.

Suggestion of adding a directory page to Skyline website to list their businesses. It will be put in the newsletter to see if people are interested. A small fee will be charged to be listed. Will be discussed at a later date.

Motion to approve treasurer's report, Rebecca Carpenter, Dean Rengstorf 2nd. Passed unanimously.

Water Department:

Samantha Erickson reports there was a water tower issue about two weeks ago in which the small pump was left on and filled the tower. There were some issues with the chlorine levels after that which are resolved. Brian Powers has since then replaced the emergency light outside the pump house to alert us by quickly looking if there is something wrong inside the pump house. There is a receipt for the light bulbs. They do need to be changed frequently and Brian is discussing putting in an LED light instead.

In reference to the building codes, Corey Block 420-6574 is the home inspector and building inspector for Cleveland Samantha has recently worked with. A few years ago, it became law that everyone is required to follow the Minnesota Building Code whenever they have to change or alter an existing space. When you ADOPT the code, you are required to enforce it by having permits and an inspector. He will be invited to the June council meeting as discussed in clerk report.

Samantha has requested a list of residents who have not returned septic system retirement forms from the county. About 90% have been done. Homeowners will be contacted to verify abandonment.

Street Department

Dean Rengstorf reports crack repairs should be minimal from mild winter. This will be done when manholes are leveled. Travis Javens suggested using concrete instead of blacktop. Dean will research.

Parks Department

Travis Javens reported porta-potty is out, tennis net up, sprinkler system in park is turned on. Markers put around park keep disappearing. Need to protect sprinkler heads from cars driving over them – only 6 inches from street. Placing large rocks there complicates mowing. Replace 3-6 sprinkler heads per year. Travis will buy a more signs and posts for no parking this side of street to go around park. Mayor Kluck and Travis will look into possibility of adding parking spots.

Public Safety

Rebecca Carpenter reported sirens did not go off first Wednesday in April. A check will be done. A special part needs to be purchased if we want chimes to go off at 6PM. Cost prohibitive. Meeting with Xcel Energy to change light to shine to new parking area was delayed but will be rescheduled. Center Point Energy grant will be filled out for helping with expense of an automatic emergency generator for the city to keep city hall running and water in tower circulating to avoid freezing.

Roger Hermanson received letter from state saying they have money available for funding of firefighter training. Fire department is looking into getting new shirts for the department. Approx. \$30 per shirt for 16 members. Money for shirts is available in fire department budget. They may need one or two pagers.

Motion to approve departmental reports as read, Travis Javens. Samantha Erickson 2nd. Passed unanimously.

Old business:

Requirement that every house sold must be inspected by our city plumber to make sure it is up to code – tabled to next meeting.

Light on Skyline sign was broken. Travis Javens was checking to see if repair was possible.

New business:

Proposals from Bolton Menk and I&S: Bolton Menk submitted, I & S proposal coming by end of this week. Anything that is done needs approval from the City of Mankato. Mankato would do the sampling quarterly at their expense. Both firms were told by the mayor to contact Mary with City of Mankato for direction about project. Proposal from I & S will be sent to council members. Travis has recused himself from voting on decision. City council needs to decide which firm will be hired and that firm will deal with Mankato moving forward. Mayor Kluck will talk to Mary with Mankato to ask for an extension of deadline to our next council meeting May 14, since we do not have 2nd proposal at this time. Engineering firms will be invited to speak at May 14th meeting.

Marking has been going on in Skyline recently. Dean Rengstorf will research what it is for.

Trailers, etc. have been parked in water tower area. Resident will be notified to stop parking there and keep in his own lawn. Mayor Kluck will contact.

Addition to bills: Roger H. owes \$200 to MN Valley Regional Fire and new pad for house resided by Dave Ruby. Motion to approve, Travis Javens, 2nd Dean Rengstorf. Passed unanimously.

Motion to adjourn, Dean Rengstorf. Travis Javens, 2nd. Passed unanimously.

No further business, the meeting was adjourned at 8:34 PM.

Cathy Dahl

Skyline City Clerk