

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
August 12, 2013**

**Present:** Mayor Travis Javens; Clerk Cathy Dahl, Treasurer Lon Whitehead; Council Members Wayne Bishop, Dean Rengstorf; Fire Chief Roger Hermanson; residents

Call Meeting to Order 6:45 PM

Pledge of Allegiance

15-Minute Public Open Forum – no forum.

Approval of minutes and agenda – Motion to approve, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>.  
Approved unanimously.

City Clerk's Report - Cathy Dahl reported phone message received from potential buyer at 140 S. Skyline Drive which could potentially clear up the late water/utility bills – will wait to type up letter to St. James Bank on putting bill on assessments until more is learned about situation. Lon Whitehead needs to know names and date moving in, and will they be the owners or renters. Lon will call possible resident and see what has been taken care of – if closing has happened or not.

Revision was made to Skyline Application For Right Of Way Excavation as requested.

A sales rep from a company in Bloomington called wondering if the City of Skyline would like a custom flag. Not interested.

City email options through Charter have not been researched yet.

The Internet at City Hall flashes on and off randomly. Unsure if this is a router issue or computer issue. Clerk will check with Hickory Tech first.

Local government aid letter received from the state – in 2013, aid was \$4344, in 2014, it will be \$10,982 – an increase of \$6638.

There is a new Xcel Energy contact – Trisha Rosenfeld, 507-387-9633. Clerk will start file for Xcel with contact info; also folders for other utilities.

Letter received from Center Point Energy with their proposal to change rates.

City Treasurer's Report – Lon Whitehead went over report for July. State fire aid on statement was actually ½ of LGA (local government aid) from MN. American Pest Control was bill for sand wasp issue at park. Payment to Newville's Cleaning for new person to clean City Hall-\$77 (\$20 per hour). Basketball net cost \$4.28. The new total payables total \$64,933.94.

Motion to approve bills, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

Mayor Javens brought up putting money into other accounts to make more money in interest. Lon Whitehead says there are limits on what public funds are allowed to invest in and how much they can make. Wells Fargo always say they are paying max interest amount allowed to pay. But Wells Fargo has a huge turn-over rate and treasurer rarely speaks to the same person twice. Mayor Javens will make phone calls to check on other options.

Skyline had annual payroll audit report. We pay well under minimum, but this audit is required and all is well. Audit was done through city's work compensation company.

Water bills – 64 Skyline Drive is paid in full. 134 S. Skyline Drive has not sent any further payments. 136 S. Skyline Drive paid first half of debt, but 2<sup>nd</sup> half not received yet. A few residents' bills are starting to creep up. The City Council will wait to see how payments come in during September before more letters are written or other actions are taken.

Approval of city clerk's report and treasurer's report – motion, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

#### DEPARTMENTAL REPORTS

Water Department - Samantha Erickson absent, but stated in email that Barb Fleming, 235 W. Skyline Court is questioning her bill and needs an actual meter read from inside the house. Lon Whitehead told her she should call a plumber to check for leaks.

Mayor Javens took software and batteries to City of Mankato - they have officially taken over meter readings and battery replacement. Flow meter was calibrated and this needs to be done yearly – City of Skyline is responsible for this.

Street Department - Dean Rengstorf reported sub-contractor to do street crack filling hasn't gotten to Skyline yet, but he assures Dean we are not forgotten. Dean will follow-up with Charter to get to bottom of street repair issue. Dean found 2 more mole hits from machinery not going deep enough. Street will be cut, repaired and sealed.

Parks & Playgrounds Department - Wayne Bishop reported City Hall cleaning was done and looks good. Microwave is in closet ready to install. Requested help with installation this Saturday or Sunday.

Slide piece at the playground that is cracked was still under warranty and new part has been delivered to Wayne's garage. Mayor Javens thinks it will fit in pump house to get it out of Wayne's garage until new slide piece is installed in park.

AmLawn put the lime down and suggested seeding of City Hall front yard (everything in front of building) in fall. Mayor Javens asked that grass surrounding tile is left alone for proper drainage.

Public Safety Department – Rebecca Carpenter absent.

Roger Hermanson, Fire Department Chief – nothing to report.

Motion to approve departmental reports, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

## OLD BUSINESS

Mentorship and job descriptions for council positions – nothing further.

Mailbox for city hall – Mayor Javens suggested this aluminum mail box in bronze:

<http://www.mailboxixchange.com/fairfield-standard-designer-roadside-mailboxes-single-unit-package-in-bronze.html>



City hall address is 164 S. Skyline Drive.

Keys for thermostat and paper towel holder were found.

Spring-back delineators have been purchased and there will be a work day scheduled for installing these in problem areas and the new mailbox this fall.

City debit or credit card – no report yet.

## NEW BUSINESS

Letter from Rural Water Association asked if we would like to be a member. Loans are also available through them. \$260 or \$225 annual membership fee. Council doesn't feel there is enough benefit to joining.

Lon Whitehead brought sales tax exemption forms to be used if possible. List on back of specific items we can use tax exemption for. Items are quite limited presently. New additional exemptions take effect January 1, 2014. Clerk will make folder to keep forms in office. If things are delivered to Skyline, we should not be charged Mankato sales tax.

Mayor Javens asked Wayne Bishop to drop sprinklers back a bit at the park to stop standing water in areas.

Mayor Javens attended the All Seasons Arena meeting last Friday. Mayor Javens reported not a lot going on – waiting on finalized copy of report commissioned for feasibility of sports complex. The Arena runs in the black; things are going good.

Mayor Javens asked council members for any ideas to go in the next newsletter.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:55 PM.

Submitted by Cathy Dahl  
Skyline City Clerk

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Mayor

\_\_\_\_\_

date

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City Clerk

\_\_\_\_\_

date