

**CITY OF SKYLINE
CITY COUNCIL MEETING MINUTES
August 11, 2014**

Present: Mayor & Fire Chief Travis Javens; Clerk Cathy Dahl; Council Members, Wayne Bishop, Samantha Erickson, Dean Rengstorf, Rebecca Carpenter; Retired Fire Chief Roger Hermanson; resident Mary Dowd, Tami Pickell

Meeting called to order 6:45 PM.

Pledge of Allegiance

Approval of minutes and agenda. Correction of water from septic tanks to sump pumps in public forum. Motion to approve, Dean Rengstorf, Wayne Bishop, 2nd. Approved unanimously.

15-Minute Public Open Forum –

Tami Pickell asked why water has been rusty. Samantha Erickson said water lines will be cleaned soon. She asked about phone/electric lines being buried going from road to her house while work is being done. Dean Rengstorf and Travis Javens said it can be done by boring under road. Her house renovations were approved at previous meeting.

City Clerk's Report - Cathy Dahl reported Clerks' Café on July 17th was the last attempt. Clerk will go back to having time for being in office only the Thursday after every council meeting.

Election information - Candidate Filing Period for Municipal/School District Elections in which a primary is not to be held:

Opens: 07/29/14 Closes: 08/12/14 Withdraw by: 08/14/14 ELECTION DAY 11/04/14.

One resident, Theresa Larson, has offered to run for office if there are any open slots – she doesn't want to oppose anyone. I will inform her after the meeting tonight so she has time to fill out required forms if she is needed. Samantha Erickson reported Hans Schwanke at 1 Skyline is also willing to serve. Cathy asked council members to please fill out filing forms if you will be running for election again in November.

Clerk was notified that the county did not need additional help counting absentee ballots for the primary but all City Clerks may still be needed with the general election.

Newville Cleaning left a note telling us she forgot her receipt book and will send a bill. Also, there is a large wasp nest in the evergreen alongside of the driveway. Travis Javens will take care of it.

Clerk received Sanitary Survey Report for Skyline Public Water System. It reads "no deficiencies observed." There are some recommendations listed. This must be kept on file for not less than 10 years. Sam will file this.

Lon Whitehead and Cathy Dahl took care of filing the 2013 Fire Protection Service Reporting Form which the State of MN had not received from us earlier.

Lon Whitehead injured his back and will not be here tonight.

City Treasurer's Report – Lon Whitehead absent but his wife dropped off his report. Mayor Javens went over Lon's treasurer's report for July. There is a spot designated for Newville Cleaning, but we don't have the bill yet. Bill will be taken care of after receipt.

Approval of city clerk's report and treasurer's report and to pay bills – motion Samantha Erickson, Dean Rengstorf, 2nd. Passed unanimously.

Overdue water/utility payments - Discussion of eliminating polite overdue letters and going directly to water shut-off letter at certain dollar amount. Dollar amount of \$350 on over 90 days automatically will get shut-off letter. Clerk will take care of sending letters and report to council.

DEPARTMENTAL REPORTS

Water Department - Samantha Erickson reported Brian Powers is going with Dietrich Mechanical for water tower cleaning and maintenance. Brian is working on finding cost for stand pipe. Mayor Javens said if water department goes over budget, money may be pulled from reserves at end of the year. Brian Powers is unsure of timeline of getting work done. Before city clean-up on Sept 13th, council will be coordinating group of people to clean out pump house. Samantha Erickson hasn't been able to find anyone to do home inspections. She will contact Corey Block again. Samantha asked if any council members knew of people who would do this and what criteria is needed to be hired to do this. Wayne Bishop suggested someone look at homes and list who they believe is not in compliance. Then plumber would be sent in to verify. Mayor Javens will make a couple calls to the City of Mankato to see how they went about doing this. Samantha wondered if Skyline could contract with Mankato to do it. Wayne Bishop mentioned contacting plumbing students at Vo-Tech. Dean Rengstorf will check with South Central for possible candidates.

Heyn Brothers sent estimates but Samantha hasn't been able to meet with Mike Hansen for pump house shingling. Because it is a hot roof without venting, warranty will be void. Mayor Javens wondered about adding venting. Gutters will be removed permanently. Samantha asked council if she should proceed or wait for 2nd estimate. Roof is starting to buckle now. Mayor Javens asked Samantha to have Heyn Brothers look at venting situation. Mayor Javens would like to be included when this occurs.

Some water readings are still high. Skyline city plumber put in wrong meter reader at Samantha's house so readings are always wrong. New meter will be put in at no cost to Samantha. Samantha suggested checking homes for 2nd water meters when inspections are done. There may be residents using outdoor water without being charged for water.

Samantha said she's heard many complaints about the deer in area. Some residents have been talking about taking situation into their own hands, such as poison. They want DNR to do bow hunting. Mayor Javens thinks that would be impossible in such small city limits. Dean Rengstorf suggested asking DNR to come discuss situations at next meeting. Samantha will call DNR.

Street Department - Dean Rengstorf reported SMC came up to look at issues in Skyline, but he hasn't heard back from them in 2 months. WW Blacktopping was up and Dean is close to getting estimate from them. WW Blacktopping wants to do one pipe with a structure above. There are 45 manhole covers in Skyline. Some are rising up again or road is sinking around them and this cost is being checked on as well. Crack filling will be done end of August, to start of September by Locken.

Jetter Clean has cleared out all city drain-tile lines. Seal coating for roads will cost about \$30,000 and should be budgeted for next year.

Parks & Playgrounds Department - Wayne Bishop reported he is retiring from his part-time job. There is a dead pine tree in the park and asked if Skyline has a tree service to grind down. Mayor Javens will call Pfeffer and have this taken care of. Wayne has a 12-ft evergreen to donate if someone wants to transplant it. Dean Rengstorf said Koberoski would do this.

Blue Valley Sod said park would need 18 yards of sand for playground – delivered and dumped for \$912.00. Dean Rengstorf suggested calling Thomas Tree and Landscaping for estimate.

Wayne called 2 other companies but hasn't received calls back.

Mayor Javens wondered if this may be the time to replace sand because of sand wasps -possibly switch to mulch instead. Samantha thinks kids prefer sand.

Mayor suggested that Wayne get pricing on getting new improved lights on the pump house.

He will contact Javens Electric.

Mayor and Wayne will check on sprinkler systems that seem to be running too often.

Public Safety Department – Rebecca Carpenter reported shoing teenagers out of park at 10:20 the other night. No more reports of cars being broken into.

Fire Department Chief Travis Javens – no calls for a couple of months.

Motion to approve departmental reports, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

OLD BUSINESS

Mankato Fire and Police Department service to Skyline – in a stall right now over language about fee after first 2 years.

Vote on annexation of residence – Land behind 134 and 136 S. Skyline Drive. Rebecca Carpenter asked what cost this would be to the City. Mayor Javens said nothing more than the cost of city attorney fees. New homeowner will take care of all expenses including the grinder pump. After grinder pump is installed, Skyline will take care of maintenance like City does for other grinder pumps in City.

Discussion of possibility of new homeowner selling off sections of land for other homes. Mayor said this can't be addressed in the annexation since we can't make rules about land that isn't part of Skyline. The first step is to annex the land – nothing can be done until land is part of Skyline. Dean Rengstorf asked when it will be zoned for single-family home. Mayor Javens said it is automatically zoned for single-family at this point. If City Council is approached for a variance for more homes, Council members at that time could turn down the request.

Resolution 2014-1 - Motion to accept resolution for orderly annexation agreement between City of Skyline and Mankato Township, Samantha Erickson, Wayne Bishop, 2nd. 1 abstention, 3 yes votes. Motion passed.

Mayor Javens will contact Ken White to get all signatures needed and then Ken will file with State of Minnesota.

Status of fencing around water tower – on hold for repairs on outlet, grubbing and clearing.

Pump house repair and painting scheduling – discussed in water department report.

Interconnection agreement with Mankato – They sent paperwork with revisions that city attorney, Ken White, will look at again.

Skyline sewer/storm water code – City of Mankato code is 123 pages long. Much of it would not apply to Skyline. Mayor will look it over and red line items that can be left out and then turn over to Ken White to finalize. Hope to have it whittled down by next month’s meeting. Samantha will also review.

Storm water issue – property along Highway 66 – Emily Javens has worked on some preliminary ideas. For now, she suggested to block the pipe off like it was before until City comes up with permanent solution.

NEW BUSINESS

Resident (Mary Dowd) called asking for permission to turn in her recycle bin as it is too big for her to handle. She says she will find another way to recycle. She would also like a smaller trash container when possible. City Council permission is needed for LJP to agree to this. Samantha Erickson will contact LJP to ask about smallest size for bins. Samantha will contact Mary Dowd when she finds out.

Enventis agreement – paperwork for franchise agreement needs to be redone to reflect their name change from Hickory Tech.

Motion to approve Resolution 2014-2 to authorize name change to Enventis, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously. Clerk will make copy and mail.

City Clerk will contact residents who have offered to run for office to sign up by end of tomorrow.

Motion to adjourn, Wayne Bishop, Dean Rengstorf. 2nd. Passed unanimously.

Meeting adjourned at 8:30 PM.

Submitted by Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date