

CITY OF SKYLINE CITY COUNCIL MEETING MINUTES

August 14, 2017

Present: Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl; Council Members, Wayne Bishop, Dean Rengstorf, Samantha Erickson

Meeting called to order at 6:47 PM.

Pledge of Allegiance

Approval of minutes and agenda. Motion to approve, Wayne Bishop, Dean Rengstorf, 2nd. Passed unanimously.

15-Minute Public Open Forum – none.

City Clerk's Report – Cathy Dahl reported no time to send letters for overdue bills yet or contact Sprint about missing May payment, but it will be done Tuesday.

Charter sent a letter to tell us that customers will be paying more for their cable services.

Wells Fargo sent a statement saying we have a credit of \$1543.00 on the city credit card.

This has to do with the gazebo. Turned over to treasurer.

Message from Christian Ridge about water tower cell site. 678-775-0368. Mayor Javens will call back.

Clerk has been getting several calls from people wanting a solicitor permit for Skyline. The City does not have a permit system in place; solicitors are allowed.

Clerk received a resignation email from council member Hans Schwanke and now an official letter.

Center Point Energy has filed with the MN Public Utilities Commission to raise rates.

Census Bureau sent more info on upcoming 2020 census, Mayor Javens will read in depth.

City Treasurer's Report – Lon Whitehead reported for July, 2017. Long list of bills for month. Mayor Javens suggested revisiting residents with overdue utilities next month and finalize what will be done at October meeting.

One high water bill for a residence was due to running toilet and another left water hose running all night. Two recycle bins are being replaced due to broken wheels. Samantha Erickson mentioned LJP recycle truck comes in fast.

Lon has discussed with other banks moving our accounts. He is waiting to hear back from them before decisions are made.

Former mayors and clerks need to be contacted about city's safe deposit key location. Clerk will make calls.

Approval of city clerk's report and treasurer's report and to pay bills, motion, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department – Samantha Erickson reported Schwickerts had to repair a problem created by a burp in sewer lift station system reversing sewage backup into a house. Samantha hasn't found out exactly what happened. A cleaning company was called to clean up mess. The City is responsible for lift stations.

Well #1 was turned off a couple of times which has thrown off chemicals. Sign was placed to not turn off well.

Samantha attempted to repair and had wrong meter pad installed by plumber at her home and has to email readings to Charlie Berg. Group home's pad is not working. Wayne Bishop said he or Charlie Berg could possibly repair this if home will allow it.

Mark Weber's house is for sale, but he will continue to help and train his replacement in water department.

Pump repair will have to be hired out if Brian Powers cannot do it. Sawatzky Pools is where he gets many parts; also Alden Pool Supply.

Print out readers at pump house needs to be done daily. Currently Brian Powers is filling two roles for this – City needs at least 2 additional people to do this. There is a small stipend for this.

Water testing – needs a lot of certification. Mayor Javens and Samantha are considering asking City of Mankato to do this for us because it is a lot of training for our small city.

Samantha will contact some residents about volunteering for positions before next meetings.

Street Department - Dean Rengstorf reported last week he met with Neilson's about parking lot for City Hall. He will start working on lot and striping as soon as they are up here for another job. They also will bid on man-hole covers.

Dustin Samuelson said he has access to large rocks to place in parks to deter driving off roads.

Center Point Energy needs copy of signed permit form (clerk will scan and email to Dean).

Wayne Bishop said cars have been parking in grass of park by 134 and 136 S. Skyline. Samantha wondered if we need no parking signs around park. Dean will contact City of Mankato for signs.

Parks & Playgrounds Department - Wayne Bishop reported we have a gazebo at the playground. Thank you to Lon Whitehead for his help.

There have been 3 incidents of vandalism at park. Broken bottles by rock and sand dumped into porta potty.

Air conditioner in City Hall continues to be a problem. Mayor Javens said there's a book listing all contractors who worked on building. Wayne has a letter from Schwickert proposing a service maintenance contract. \$410 annual service contract proposed. Filters are included. Belts not included. No overtime. This will come out of park budget.

Wayne and others have been pulling weeds at parks. Wayne plans to put mulch down.

Wayne will check loose outlets in city hall and Mayor Javens will help figure out what's wrong.

Wayne asked for help with replacing park delineators. Mayor Javens and Dean Rengstorf offered to help.

Nothing ever happened with wrong vacuum cleaner being purchased. Lon Whitehead still has receipt. Wayne will take it down and talk with store about it.

Public Safety Department – Mayor Javens has arranged with T-Mobile to allow work on tower. Mayor will talk to Sprint because they are asking for more than what is allowed in their lease. City needs leads on residents to fill this council position. Because it is over half of term, this position can be appointed by Council.

Motion to approve departmental reports, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

OLD BUSINESS

Private tile lines – Mayor Javens didn't get letter sent out. Waiting until September so more residents will be back from vacations. He will notify Brian Powers before letter goes out.

Water tower repair – nothing new.

MS4 permit application – Application process is done. Received letter back saying MN PCA has issued general permit. Mayor Javens will ask Emily Javens for clarification of this. Moving forward, City of Skyline needs to do annual reporting on this.

NEW BUSINESS

Home Magazine placement – Discussion of central location. Place magazines in Home Magazine boxes and don't leave it if no box. Residents who want Home Magazine need to ask for boxes. No magazines placed in boxes if resident hasn't taken previous magazines. City Council is not in favor of a central location. This will be put into next newsletter. Clerk will ask if Home Magazine will notify residents as well.

Discussion of surveillance cameras at park with signs telling vandals they are being filmed.

Open Council position – discussed under public safety.

Mayor Javens told council members to get things fixed between meetings if necessary. No need to wait for meeting unless it is a major expense.

Dean Rengstorf asked what company to call about finding water lines. Mayor Javens said water is a minimum of 6 feet to top, and 8 for sewer. There is usually no need to find lines. Mayor Javens finds and marks curb stops with magnetic locator.

Lon Whitehead mentioned seeing someone playing golf in the park and wondered about this being a danger. He suggested it be added to newsletter to avoid divots in grass.

New bases in park will be addressed by Wayne Bishop this month.

Snow plowing contract – Dean Rengstorf will check into expiration date of contract and ask for new bids.

Set preliminary budget next month to send to Blue Earth County.

Motion to adjourn, Samantha Erickson, Dean Rengstorf, 2nd. Passed unanimously.

Meeting adjourned at 7:59 PM.

Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date