

City Council Meeting Minutes

August 10th, 2020 / 6:45 PM / Skyline City Hall

ATTENDEES: Steve Romnes, Mayor Paige Attarian, Eric Manske, Lon Whitehead, Guest Greg Burkhardt. **Via Google Meet:** Sam Erickson, Mary Dowd, Charlie Berg and Anna Zelent

AGENDA

☐ Call meeting to order

Mayor Attarian called meeting to order at 6:45 pm

☐ Pledge of Allegiance

Pledge of Allegiance performed by all in attendance

☐ Public Forum

Anna Zelent is a renter in Skyline. She has concerns with the conditions of the rental unit at 134 S. Skyline Drive (Hofmeyer Residence). She contacted the state and county officials with her concerns. They deferred her to the City of Skyline council. Mayor Attarian explained that rental units are not allowed in Skyline and therefore there are no inspection requirements. Ms. Zelent is requesting if there is any recourse for recovering her deposit. The mayor has suggested that Ms. Hofmeyer should be given communication that she can no longer rent her apartment. Mayor Attarian will compose a letter and send it to Ms. Hofmeyer. Ms. Zelent was patient and concerned about this situation occurring in the future. Mayor Attarian will also consult with the City Attorney Ken White about how to handle this situation.

☐ Greg Burkhardt from Burkhardt & Burkhardt will present the 2019 City Audit

Mr. Burkhardt handed out his PowerPoint presentation and plugged into the television to present the PowerPoint to those present. The presentation will be made available upon request. The minutes are incomplete regarding the audit report due to the amount of dialogue. If you have

concerns or just want to review the PowerPoint, please email the City Clerk at cityofskylineclerk@gmail.com. Responsibilities of the auditor, clerk and council in the management of the audit. The audit provides proof of fiscal responsibility of the City of Skyline council. It also provides compliance with the State of Minnesota guidelines for financial management of the City of Skyline. The City of Skyline audit has been “clean” or without inconsistencies in recent history as far back as our auditor can recall. Mr. Burkhardt explained the process for covering any discrepancies with reporting of funds. The tax auditor is responsible for reporting and communicating any concerns to the council in order to rectify the issue. Upon the end of the discussion Mr. Burkhardt made some recommendations for maintaining balances. Discussion of water and waste charges was discussed.

❑ Election 2020

1) Per election laws, we may need to get something out regarding filing deadlines for City Council positions for 3 vacancies currently held by myself, Sam and Eric. This is the blip that was in the last newsletter:

(We need to add the deadline of tomorrow, August 11th at 5:00 pm)

The council will get the word out about the council openings over the next 24 hours.

SKYLINE CITY COUNCIL OPENINGS

Please contact City Clerk, Marnie Korteum – asap - if you are interested in serving on the Skyline City Council. Vacancies prior to the normal election are anticipated. The City Clerk will also explain duties and the process for filing for election. This is an excellent opportunity to serve your community and help build a water tower from the ground up. cityofskylineclerk@gmail.com

2) I was contacted by the new tenant who moved into Wanda's unlicensed rental unit in Nov. The tenant may come to the meeting. The tenant feels that the basement she rents is now moldy and unsafe after the recent rainstorm. Wanda disagrees. Tenant seeks help.

☐ Approve Agenda and Minutes

Eric moved to approve minutes, Steve 2nd. Passed unanimously.

☐ City Clerk Report

Marnie received communication from Kristi Powers (Skyline Coop) that there is \$1000 allocated for the tennis courts. Steve will contact Ms. Powers about applying those funds to improvements/maintenance.

Marnie will be at the City office on August 11th from 1:00-5:00 pm to receive any Candidate Affidavits.

Cares Act fund email. Marnie will forward to Mayor Attarian to review.

☐ City Treasurer Report

Report reviewed by Lon Whitehead to the council. Lon explained any changes and gave the council accurate balances. His report is available on the City of Skyline website.

☐ Water and garbage bill list

List reviewed and copy given to the City Clerk. Marnie will mail letters to resident's with balances over 90 days. City clean up for this year can only happen if a central drop off is designated. The council agrees that the clean up day will be pushed to spring 2021. Motion to pay bills was made by Sam, Steve 2nd. Passed unanimously.

Departmental Reports

☐ Water Department

A new sensor was placed in the pump house and the red light has not been on since it was replaced.

☐ Street Department

Eric did not have anything to report.

☐ **Parks and Playground Department**

Steve does not have anything to report.

☐ **Public Safety Department**

Mary does not have anything to report.

Old Business:

No old business.

New Business:

No new business.

Mayor Attarian moved to adjourn the meeting at 8:38 pm. Steve 2nd. Passed unanimously.