

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
December 10, 2012**

**Present:** Mayor Mike Kluck; Treasurer Lon Whitehead; Clerk Cathy Dahl, Council Members Samantha Erickson, Travis Javens; Fire Chief Roger Hermanson; residents Gena and Dayle Zelenka, Al Honermann

Call Meeting to Order 6:45 PM  
Pledge of Allegiance

15-Minute Public Open Forum

- Gena Zelenka – Discussion of starting a monthly Skyline Book Club meeting at City Hall for Skyline residents and 5 people already in book club. Brought hand-out about possible program. Gena will do start up fees and would like permission to use city hall without fee. Book club meetings will be on third Tuesday of each month at 6:30 PM.

Motion to approve use of city hall without fee for book club for a one-year trial basis, Travis Javens. Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

Approval of Agenda – Motion to approve, Samantha Erickson, Travis Javens, 2<sup>nd</sup>. Approved unanimously.

Approval of Minutes – Motion to approve, Travis Javens, Samantha 2<sup>nd</sup>. Approved unanimously.

City Clerk's Report -

Thank you to Samantha and Travis Javens for taking minutes at last month's meeting.

Cathy Dahl received a map of the roads in Skyline from the MN DOT for update and returned it to them unchanged.

There is a letter from the League of MN Cities about Skyline joining the MN Cities Stormwater Coalition because we were notified we will probably be designated a regulated MS4 city by the MN Pollution Control Agency.

Also a letter for membership in the MN Mayors Association. \$30 per year –Travis Javens will consider it.

Cathy Dahl updated the Skyline directory information online with the League of MN Cities. The only difference was changing mayor to Travis Javens in January and giving them his hickory tech email and listing one council position as open. Everyone still has their addresses and phone numbers listed as city hall.

US Dept. of Agriculture wants us to post info for them to inform residents they can call for their programs. Lon Whitehead will scan and put on website. Need to remind residents of website address in next newsletter – cityofskyline.com.

Received info on Mn Pollution Control Agency loans. Gave to Travis Javens to review.

Cathy Dahl has seen a silver van in Skyline which is a driving hazard. Lon Whitehead has witnessed it as well. Speeds and passes on residential streets. Mayor Kluck will look into it.

Motion to approve city clerk report, Samantha Erickson. Travis Javens, 2<sup>nd</sup>. Approved unanimously.

City Treasurer's Report –

Lon Whitehead reported assessments deposited on two homes that sold recently. Shared Profit and Loss Budget vs Actual for 2012 so far. It is almost a break even for the year. Approval of treasurer's report, motion Travis Javens. Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

#### DEPARTMENTAL REPORTS

Water Department -Samantha Erickson has first meter reading from MN Valley Testing. Nothing unusual shown when we had small amount of rain. Samantha asked if reading looked correct for Skyline and hasn't heard back yet. She will check again. Travis Javens suggested that readings should come to the City of Skyline for review before it is sent on to Mankato. If meter readings at homes seem wrong, Samantha Erickson and Lon Whitehead are both notified. Samantha will contact city plumber, George Spear, about situation to learn more about finding a resolution. Some of the billings are wildly different, as much as 4 times as great. Approximately 3 homes per year involved. Lon Whitehead will forward readings to Mike Kluck and Travis Javens to help decide more action at future meeting. Samantha asked how to split bills when houses are sold. Lon asks for reading to be taken at closing date of sale. Water, sewer and refuse are on different billing cycles but both on same bill. Discussion of how to resolve and get cycles closer. Decisions to be made at future meeting.

Street Department - Dean Rengstorf absent.

Parks & Playgrounds Department - Travis Javens took tennis net down and is waiting for price from city plumber on city hall janitor sink/drain. This is the hold up on hiring housekeepers for city hall. Samantha Erickson told him about a sharp part on one playground equipment piece. Dallenbach family will be told the city will gratefully accept donation of picnic table.

Public Safety Department – Rebecca Carpenter absent.

Roger Hermanson, Fire Department update. Roger will attend meeting in Waterville tomorrow, December 11.

Motion to approve departmental reports, Samantha Erickson, Travis Javens, 2<sup>nd</sup>.  
Passed unanimously.

### OLD BUSINESS

2013 budget – attachment from Lon. Motion to approve budget with two changes noted, Travis Javens, Samantha Erickson, 2<sup>nd</sup>.  
Passed unanimously.

Further discussion of setting up City of Skyline guidelines for realtors, contractors and residents and status of Skyline Cooperative Association is on hold.

Setting up regular cleaning for city hall – on hold until plumbing completed

Traffic issues – Stop signs, yield signs, hire police/sheriff. Hold until spring.

AT&T proposal / Sprint proposal – waiting for copy from AT&T.

Property lien ordinance /shutting off water for unpaid bills – hold for January Meeting.  
Notice will be posted in Free Press by city clerk at least 10 days before January meeting and posted at city hall.

Right of way ordinance to hold companies accountable for digging in cables. On hold.

### NEW BUSINESS

Travis Javens wondered who is notified of Gopher One State calls. Lon Whitehead will research who to contact and forward information to Travis. Latest cable work may have cut sprinkler line in park.

Al Honermann requested to put a photo of Willard Vetter framed in city hall. He and some members of the fire department would like to have mayor photos back up on wall. Nancy Kluck suggested having a city historian. Al Honermann will bring photo and city clerk will have it framed. At fireman's meeting, it was mentioned that our chairs scratch the floor. Al Honermann suggested a snap-on solution to problem. Approximately \$200 would be needed from public safety budget.

Thank you to Mayor Mike Kluck for his service to the City of Skyline.

Meeting adjourned 9:15.

Submitted by Cathy Dahl  
Skyline City Clerk