

# **CITY OF SKYLINE CITY COUNCIL MEETING MINUTES**

**December 11, 2017**

**Present:** Mayor Travis Javens; Treasurer Lon Whitehead, Clerk, Cathy Dahl; Council Members, Samantha Erickson, Mary Dowd, Wayne Bishop

Meeting called to order at 6:45 PM.

Pledge of Allegiance

Approval of minutes and agenda. Motion to approve, Wayne Bishop, Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – no forum.

**City Clerk's Report** – Cathy Dahl reported that 1<sup>st</sup> overdue water bill letters were sent to, 16 and 57 Skyline, 235 W. Skyline Ct., 136 S. Skyline Drive, 1716 Woodland Ave. on November 17.

Clerk spoke with Kelly Coy, general manager of Home Magazine about papers being tossed in yards. She told me that the person I had originally talked with was not the highest authority on the subject and that if we try to stop delivery of Home Magazine we are messing with 1<sup>st</sup> amendment rights and could end up in a law suit. She also told me Mayor Javens had talked with someone previously and also a resident who didn't want the delivery box. Mayor Javens said he hadn't talked to anyone, just left a message and no one called back. Kelly is going to speak with Justin, who is delivery supervisor. Clerk will ask Kelly to call Mayor Javens about issue.

Clerk notified Blue Earth County of the change in councilpersons for public safety. This was also updated with the League of MN Cities.

Sanitary survey report for Skyline Public Water System arrived in mail. 1 copy for file, 1 copy for Samantha. Samantha says report should go to Brian Powers and Mark Weber. File copies in office.

Scanner on printer not working – notice reads it needs an upgrade but it won't upgrade. Clerk is approved to purchase new printer. Mayor Javens suggested getting a quality printer from local dealer.

Noxious weed report was sent in to Blue Earth County.

Approval of council meeting dates for 2018:

January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, December 9

A realtor called about a house in Skyline with an inground pool with no fence around it. Are fences around pools required in Skyline? Yes, according to zoning laws - at least 3 feet tall.

**City Treasurer's Report** – Lon Whitehead reported for November, 2017. Annual checks are written out. Community Bank accounts are open. Wells Fargo will be used until the end of the

year. Wells Fargo credit card is set to be paid from Wells Fargo checking account. Solutions will be researched for paying card automatically from new bank.

No letters will be sent for overdue water/utilities this month.

Lon is still waiting for w-4s from 2 water department employees. They will get their annual checks when they turn forms in.

Discussion of snow bird residents not paying trash hauling fee while gone. They still pay minimum of sewer and water while gone.

Still need copy of Skyline Coop Assn bylaws from Wally Gates.

Approval of city clerk's report and treasurer's report and to pay bills as presented, motion, Wayne Bishop, Mary Dowd, 2<sup>nd</sup>. Passed unanimously.

New motion to approve with additions to bills paid of \$69.10 to Wayne Bishop for supplies, Samantha Bishop, Mary Dowd, 2<sup>nd</sup>. Passed unanimously.

## **DEPARTMENTAL REPORTS**

**Water Department** – Samantha Erickson reported Hood residence had another issue with the grinder pump. There will be a new bill from Schwickerts. It is still less expensive than a lift station.

Mark Weber has met with Heath Pickell to take over his water certification position in Skyline. Mark will be moved to new address before next bill comes, but will continue to help until new person is in place. Kyle, from City of Mankato, is available in emergencies.

Some small towns are giving rebates for using LED lights for Christmas decorations. They may have their own electric companies.

**Street Department** - Dean Rengstorf absent.

**Parks & Playgrounds Department** - Wayne Bishop reported ac/heating went out again and a part was ordered. Should be here tomorrow. New lights are put in for parking areas. Mayor Javens suggested turning them downward a bit. Bulb in front entry was replaced and electric outlets on floor were repaired.

Wayne Bishop wondered about changing city hall phone to flip phone with a company that charges less.

Clerk will look up contract with Consolidated Communications (2010 approx,) for info on lease to renegotiate free phone and TV.

Wayne Bishop asked about surveillance with City of Mankato. Cost is around \$10,000 to install equipment in park. After that, cost is minimal. One pod has 4 cameras. Wayne wondered about surveillance for water tower as well. Dispatch would have access to video. City Council will wait a while to determine if needed. Mankato police and fire truck have been seen in Skyline.

**Public Safety Department** – Mary Dowd reported she contacted Front Line and everything looks good with sirens since last inspection. She emailed Officer Kaiser about speed strips. If we put them in now, we'd see if people slow down at crest of hill. Or wait until Spring to see if they stay slowed down when weather gets better. It would give the city a benchmark idea of speeding in area.

Mary Dowd has a new phone number. 507-469-1929

She spoke with Kristy Powers about new directory coming out this Spring. They wondered if email addresses and text numbers could be added. Mayor Javens thought that would be up to the Coop Association if they want to add this.

Coop Assn meeting will be December 19, 7PM.

Police and fire contract between Mankato and Skyline will be renewed in another year. Not negotiable, based on taxable base rate.

### **OLD BUSINESS**

Water tower repair – on hold

Private Tile Lines – on hold

Final 2018 City of Skyline Budget –

Emily Javens feels that she should receive a stipend for her work as a consultant fee. Council members agree. Discussion of what her stipend should be.

Motion to approve Emily Javens for MS4 Coordinator stipend to be \$1200 per year, Mary Dowd, Samantha Erickson, 2<sup>nd</sup>. Approved unanimously.

There will be an increase of approximately \$185 in water department because of personnel changes.

Mary Dowd asked if expenses incurred from County Rd 1 improvement will affect Skyline. It will not.

Motion to approve 2018 budget as presented with tax levy at \$50150, 0% increase, Samantha Erickson, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

Motion to approve Final 2018 tax levy – Resolution 2017-5, Wayne Bishop, Mary Dowd, 2<sup>nd</sup>. Passed unanimously.

### **NEW BUSINESS**

MS4 ordinance – Mayor discussed revisions to preliminary ordinance. Only two houses in Skyline would possibly be involved in this. Next step is to notify residents of a public hearing at next meeting in January. This will go in the upcoming city newsletter, to be created by Mary Dowd and in the mail by December 22.

Lon Whitehead suggested adding to newsletter that there is no on-street parking overnight in Skyline. Lon wondered how to enforce it. Wayne Bishop will check with Wally Gates about this at Coop Assn Meeting. It may have to be addressed by the City if not in Coop rules.

Motion to adjourn, Wayne Bishop, Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 8:15 PM.

Cathy Dahl  
Skyline City Clerk

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Mayor

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date

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City Clerk

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date