

CITY OF SKYLINE CITY COUNCIL MEETING MINUTES December 14, 2015

Present: Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl; Council Members, Dean Rengstorf, Hans Schwanke, Wayne Bishop, Samantha Erickson; Retired Fire Chief Roger Hermanson

Meeting called to order at 6:45 PM

Pledge of Allegiance

Approval of minutes and agenda. Motion to accept Wayne Bishop, Samantha Erickson, 2nd. Passed unanimously.

15-Minute Public Open Forum – no forum.

City Clerk's Report – Cathy Dahl reported fire department photos aren't ready to send out yet but will be soon. Mail – Does Skyline want to be part of MN River Valley Scenic Byway Alliance- council said no. Survey to be taken for League of MN cities – clerk will fill out and return.

City Treasurer's Report – Lon Whitehead reported for November. CAN Surety should be CNA Surety. Outstanding water bills are starting to accumulate on a few residents but council will wait until January to discuss. Lon's water reader was much higher than usual and pad outside is reading higher than inside and same at one other residence. Wayne Bishop will meet with Lon at his house to investigate situation and Lon will talk with other resident about what they find. Dean Rengstorf's residence is also reading high and he will check inside reading also. New wire run needed for 47 Skyline and pad at homeowner expense. Lon brought list of people to get paid in 2015 which is smaller because of no more fire department. Samantha Erickson will double check with Brian about 2 people on list.

Approval of city clerk's report and treasurer's report and to pay bills, motion, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department –Samantha Erickson reported 203 E. Skyline Ct. not using any water but they do pay the minimum. 64 Skyline Drive lawn meter hasn't changed in over a year. Lon Whitehead said years ago they had a connection that broke and possibly it has been capped. 4 Skyline Place – everything possible had attempted delivery to Samantha's residence. There is still confusion with the two addresses (2 Skyline Drive and 4 Skyline Place). New residents at 4 Skyline Place are moved in and have meters and should begin to be billed, starting with minimum billing in December. Hans Schwanke called and trash and recycle cans will be delivered to them this week with billing starting 1st of year. New street sign should go up for

them soon. Wayne Bishop was asked by a resident about minimum on outdoor meter – there is no minimum for that. George Sugden residence had a high reading also to be checked on.

Street Department - Dean Rengstorf reported new street signs will be going up soon since the ground is not frozen yet. Dean asked if he should get some good-sized rocks to go around the three circle park areas in cul-de-sacs to stop people from driving on grass area, spaced right to allow for snow plowing. Dean will look into cost.

Parks & Playgrounds Department - Wayne Bishop reported someone wanted city hall free because of a firefighter husband. City employees are everyone who gets a check. They can rent hall at no charge, but only employees.
At Skyline Coop Assn meeting, they decided to put new benches in park for \$500. They are also looking to replace sign at Moran Park with a composite sign, also \$500.
Baseball diamond needs new bases. Wayne will be looking into that in the spring. Travis Javens ordered them previously through someone in N. Mankato. Dean Rengstorf thought name could be found from Caswell. Wayne will check with West High maintenance.

Public Safety Department – Hans Schwanke no report.

Motion to approve departmental reports, Wayne Bishop, Dean Rengstorf, 2nd. Passed unanimously.

OLD BUSINESS

MN Pollution Control Agency – MS4 – Skyline City Code for Storm Water Management – nothing new.

Fire truck and equipment – nothing new.

Animal ordinance – Ken White had some comments that will have to be clarified. One is in wording. He questioned the language about leash length of 6 feet thinking it may be too short. Samantha Erickson suggested 12 feet. Question about intentionally feeding deer – would that include bird feeders. No. Council would like this left in. Mayor Javens will work with Ken on finalizing. There will possibly be a public hearing on the animal ordinance at Feb 2016 meeting if everything is finalized by then.

Final 2016 tax levy – Resolution 2015-3

City of Skyline Resolution for Final Property Tax Levy for 2016 –

Be it resolved the Council of the City of Skyline approves a final tax levy increase of 2.074% which brings the total amount of the tax levy to \$50,150.00 needed from property taxes in 2016. Motion to approve, Dean Renstorf, Wayne Bishop, 2nd. Motion carried.

Final 2016 City of Skyline budget – Clerk will write up resolution to increase sewer rates from 2.01 per unit to 3.65 per unit, 10 unit minimum per month and check into the need for a public hearing. This is due to the raise of cost to City of Mankato. Mayor Javens will put it in newsletter. Mayor Javens will work with Lon Whitehead to update spreadsheet for next year.

Motion to approve 2016 City of Skyline budget, Samantha Erickson, Hans Schwanke, 2nd. Passed unanimously.

New Business –

MGA resolution – New to access court records. City Attorney Ken White said it was okay to sign as written.

Motion to approve **RESOLUTION NO. 2015 - 4**
RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND DOCUMENTS

Wayne Bishop, Dean Rengstorf, 2nd. Passed unanimously.

Lon Whitehead received mail from MN Public Facility Authority wondering about why our sewer fund is in the red and we need a plan to resolve. They discuss we don't have money for repair and maintenance, but we don't have any maintenance; it goes to Mankato. Greg Burkhardt, auditor, suggested a transfer of funds from water fund to sewer fund of \$100,000. Varying bill amounts from City of Mankato also make the sewer fund look questionable.

Clerk will write up resolution for next meeting for the transfer of funds from water to sewer of \$100,000. Lon will write letter to go to State of MN with information needed and call them to apprise them of what the City of Skyline is doing.

Mayor Javens will be seeing the Blue Earth County Administrator to discuss the situation with the \$3000 amount of interest owed on deferred property tax not collected when 111 S. Skyline Drive residence was sold. Ken White said to contact B.E. County to see if they have deferred anyone else in Skyline. Samantha Erickson thought the new resident should go back to Title Company about it.

Motion to adjourn, Samantha Erickson, Hans Schwanke, 2nd. Passed unanimously.

Meeting adjourned at 8:10 PM.

Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date