

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
February 11, 2013**

**Present:** Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl, Council Members Samantha Erickson, Dean Rengstorf, Rebecca Carpenter, Wayne Bishop; resident Mark Rieber

Call Meeting to Order 6:45 PM

Pledge of Allegiance

Swearing in of new council member, Wayne Bishop.

15-Minute Public Open Forum -

Mark Rieber suggested notice could be sent out to residents before city meter readers go out – possibly include this information in city newsletters. Mayor Javens suggested meter readers wear safety vests to help with identification, also water main flushers.

Mark Rieber also mentioned merging with the City of Mankato. He is wondering if we want to start a task force to look into the process and put together an entire package. It would include public hearings and elections in both Skyline and Mankato to have this happen. Mark asked if there is an interest in researching this. If the city wants him to check into this, he would want a designation of some sort before starting. Rebecca Carpenter and Dean Rengstorf are willing to support getting information. Samantha Erickson is concerned that the freedom of living in Skyline would be lost if Skyline and Mankato merged, but she is not opposed to researching. Wayne Bishop would be okay with exploration. This would just be information gathering to look at pros and cons.

Motion from Dean Rengstorf to allow Mark Rieber to pursue looking at pros and cons of Skyline merging with Mankato – a basic framework to start up a task force to present facts, not opinion.

Discussion – Samantha Erickson is concerned about public perception of a task force.

Revised Motion from Dean Rengstorf – The Skyline City Council authorizes Mark Rieber to set up a framework of fact-gathering process to merge Skyline with Mankato and report back to council to see what it would look like and then decide on the need for a task force. Samantha Erickson, 2<sup>nd</sup>.

Passed unanimously.

Approval of minutes and agenda – Motion to approve, Dean Rengstorf, Rebecca Carpenter, 2<sup>nd</sup>.  
Approved unanimously.

City Clerk's Report -

Cathy Dahl reported that former resident Randy Scholl has cancer of the esophagus. If anyone would like to send a card, his address is 8103 E. Frito St. Mesa AZ 85208

Hickory Tech estimates 2 hours to connect phone lines in Skyline City Hall.

To get more email address from Hickory Tech, the cost will be \$2 more a month for a total of 10 addresses. We have 5 free emails now. Lon Whitehead reported the City of Skyline website has unlimited free emails addresses. Mayor Javens wondered if city should go with gmail or another

free provider so city email accounts are not tied to one certain provider or web site. The decision was made to go with the free emails through city web site. Lon Whitehead will set up. Cathy Dahl requested a list of city employees and payment amounts made to send yearly form to PERA. Willard Vetter photo and Mayors photos for entryway will be coming soon.

City Treasurer's Report – presented report for January 2013. Sprint lease payment will increase \$300 per month. The bill for 2 new fire department pagers will be sent to Skyline Coop Association for reimbursement. Audit needs to be in by June 30.

Approval of city clerk's report and treasurer's report - motion Rebecca Carpenter, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

### DEPARTMENTAL REPORTS

Water Department -Samantha Erickson reported no waste water reading this month. Homeowners with unusual high readings need to contact city to look into. At least two homes need to have meters looked at. Wayne Bishop is willing to look into this issue. The city may have no more meters available.

Street Department - Dean Rengstorf has right-of-way application. Logo needs to be changed from Mankato to Skyline. City clerk will re-type to work for Skyline. Dean Rengstorf will send letter out. Form can be on web page to be downloaded and used. Mayor Javens would like payment received before right-of-way application is approved. Perhaps we should change to a locked mail box at city hall.

Motion to approve permit system using Mankato form revised to Skyline and fees of \$200 for street cut, \$100 right of way, Rebecca Carpenter, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously. Mayor shared photos of resident's home with complaint about ice left at end of drive after snow plowing. Council determined issue was not due to plowing company. We may need to use some salt on roads because of ice. Dean Rengstorf will check on using sand.

Parks & Playgrounds Department - Wayne Bishop was introduced to position. Mayor turned over calendar for city hall rental. City Clerk will find rental rates and get them to Wayne. Discussed moving broom and vacuum into other closet so people renting city hall can access them. Wayne's phone# - 507-933-0404 or 614-353-4846 parks@cityofskyline.com

Public Safety Department – Rebecca Carpenter, no report. Mayor suggested taking one of our street lights out. Rebecca Carpenter will investigate. Discussion of trying a rental speed light for a month or so before purchasing a permanent one. Rebecca Carpenter will look into this.

Roger Hermanson, Fire Department Chief – absent.

Motion to approve departmental reports, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

## OLD BUSINESS

On Hold:

- Setting up City of Skyline guidelines for realtors, contractors and residents
- Setting up regular cleaning for city hall (until janitor sink situation resolved)
- Traffic issues – striping of city streets (spring)

Status of Skyline Cooperative Association – State of MN cannot dissolve cooperative associations. It was listed as not existing because the fee to the state for the name was not paid. At last coop meeting, they voted to donate \$1000 to parks and to pay for fire department pagers. Coop will also reimburse fee for placing Vetter sign at park. Lon Whitehead will contact Kristi Powers with amounts to be reimbursed. The Coop is looking for someone to run the Easter egg hunt this year.

AT&T proposal – city attorney is looking at this right now.

Sprint proposal – amended lease has been signed and returned.

Mentorship and job descriptions for new council members – each council member should jot down responsibilities before next meeting. Check in Skyline phone book for info already there.

## NEW BUSINESS

Discussion of charging fees to clubs wanting to use city hall. Possibly add a cleaning fee that is refundable to ensure city hall is left in good condition. Skyline book club has one year approved free use, but what about other clubs? Wayne Bishop will research and this will be considered at a later date.

Motion to adjourn, Samantha Erickson, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned 8:48 PM.

Submitted by Cathy Dahl  
Skyline City Clerk