

**CITY OF SKYLINE
CITY COUNCIL MEETING MINUTES
February 10, 2014**

Present: Mayor & Fire Chief Travis Javens; Clerk Cathy Dahl, Treasurer Lon Whitehead; Council Members, Wayne Bishop, Samantha Erickson, Dean Rengstorf; Retired Fire Chief Roger Hermanson

Call Meeting to Order 6:45 PM

Pledge of Allegiance

15-Minute Public Open Forum – no forum.

Approval of minutes and agenda. Motion to approve, Dean Rengstorf, Wayne Bishop, 2nd.
Approved unanimously.

City Clerk's Report - Cathy Dahl reported comparing Enventis current price of phone and internet to Charter. Enventis is \$81.46 monthly. Charter would be \$84.58 monthly if we buy our own router and go with a local-call only plan. Long distance would be \$.07 a minute, which we very rarely use except for out-of-state maintenance companies. Council decided to wait to see if issues with Enventis continue before spending money to switch to Charter.

Skyline Clerks Café was cancelled in January due to the weather and school closings last month. Hoping for better things this Thursday.

Haven't placed order for 1000 new envelopes and a new return address stamp for Lon yet and unable to get the change of address letters done.

Call from new resident David Rogers to set up for utilities bill mailings. Lon Whitehead already took care of this.

Email coming back to Gopher State 1 call being sent to mayor@cityofskyline.com. They are trying to send ticket #140350653. Mayor Javens will call Jodi at 651-681-7326 to sort it out since he has received the ticket in question.

Clerk received 2014 Open book meetings and assessment notice to post. City of Skyline meeting starting 9AM April 21-25. Mayor Javens said this does not apply to us this year since there was no change in Skyline's tax levy for 2014.

Clerk gave this year's Fire Department Certification form to Travis Javens.

Cathy Dahl asked if she could use the city hall once a month for teaching card-making and scrapbook classes. Samantha Erickson is okay with this if on a weekday. Mayor Javens said it is different from a family function so rent should be charged. Wayne Bishop said monthly rental

fee for weekend is \$30 for quilters. \$20 daily rental fee was approved for Cathy Dahl to teach monthly classes at city hall.

City Treasurer's Report – Lon Whitehead went over report for January. Wells Fargo credit card payments are due on the 5th of the month which is before council meetings. Payments need to be pre-approved for these to avoid late payments. Lon will see if payment date may be changed to later in the month – after council meeting dates. Mayor Javens wondered if pre-payments could be made. Lon will check with auditor about pre-payments. Council would like Lon to ask Wells Fargo about changing due date of bill to later in the month first. If they won't, he will ask auditor if pre-payments are allowed. List of residents with late water bills was reviewed. Clerk will send two late utility notices to residents at 57 Skyline Drive and 111 S. Skyline Drive.

Approval of city clerk's report and treasurer's report and to pay bills – motion, Wayne Bishop, Samantha Erickson, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department - Samantha Erickson followed up on bad meter and left messages with Louisa Smith 203 S. Skyline. Barb Fleming 235 S. Skyline will be contacted by city plumber to check meter. She is planning to sell house and wants situation resolved. City plumber will also check on their own meter. Mayor Javens will attend meeting on Wednesday with Mankato sewer department about restructuring districts and possible changes in billing.

Street Department - Dean Rengstorf got hold of Nielson who is willing to be our provider with street issues. He will talk with them in the spring.
Snow plowing rates have been reasonable so far this season.

Parks & Playgrounds Department - Wayne Bishop got an agreement with AmLawn to continue same service for city lawn care at same price for the next three years. Sales tax should be taken off bill. Wayne will sign contract with notification of Skyline tax exempt status. Mayor Javens suggested that Wayne purchase 3 more round tables to have on hand for rental of city hall. Mayor would like to get smaller table for council meetings or possibly bring old council table back.

Public Safety Department – Rebecca Carpenter absent but reported the following information:

1. Rebecca called in the street light that is out at the front of the park (in front of Hermanson's home).

Rebecca's homework from Travis is as follows:

1. Siren company is Frontline Plus from Monticello, MN. The contact is Tom Green and his number is 800.879.3177 or frontlineplus@tds.net
2. Street lights are with Xcel. Any and all residents should call in street light outages, as they will ask for contact person info/location. There will also be a confirmation number. The number is in the phone book: 800.895.1999

3. Xcel contact number for Outdoor Lighting Department in the event Skyline ever wants to add/re-locate a pole or pursue underground is: 800.960.6235.
4. Law enforcement - the one I have had contact with is Sheriff Brad Peterson and I contacted him via email. That address/contact info is on the BE County website or phone book.
5. Fire department info would have to come from Roger Hermanson.

Fire Department Chief Travis Javens - nothing to report.

Motion to approve departmental reports, Wayne Bishop, Dean Rengstorf, 2nd. Passed unanimously.

OLD BUSINESS

Mentorship and job descriptions for council members – Rebecca turned in Public Safety Department by email.

Mankato Fire Department service to Skyline research – Mayor Javens met with Todd Miller (Mankato Public Safety Director) and Jeff Bengston (Mankato Deputy Public Safety Director) about 2 weeks ago. They are going to write up a proposal for supplying Skyline with fire and police services for Skyline to review. Mayor Javens should have this by next council meeting. Pat Hentges requested the director and deputy director to do this for what we budget for public safety at this time. After council reviews information and asks for any revisions, there will be a public hearing on subject. Lon Whitehead asked who gets the fine money if people are ticketed in Skyline and how fines are set. Traffic court goes through Blue Earth County. Mankato officials are willing to come to a city council meeting to speak about it if requested. Mayor Javens will see if someone can be at next city council meeting to answer any questions.

C & S Supply open credit account for City use – pending.

NEW BUSINESS

Enventis New Communications Cabinet – Dean will look into running fiber cables underground when Enventis brings cabinet up. Proposal is to put cabinet at cross-connect in bush area. Enventis would replace any bushes removed. It's putting another box in to provide better service to Skyline area. Electronics would be closer to customers and help with TV and internet problems. Dean suggests if beautification projects are to be done at the park, this would be a good time. It would be ongoing – if any landscaping dies out, it will be replaced by Enventis. Mayor Javens wondered if it falls within right-of-way. Dean said since all is owned by city, it's automatically in right-of-way. Work would be done by Thomas Tree and Landscape. Dean will bring photo of cabinet to next meeting. Council has no objection. Motion to approve Enventis proposal to install new vault and above-ground cabinet and adjust landscaping at area designated in park, Samantha Erickson, Wayne Bishop, 2nd. Passed Unanimously.

Mayor Javens received a call from one of the cell phone companies wanting to add more equipment to water tower and they want to have an engineer check it out. It is getting crowded up there. Mayor is concerned that hand railing can't handle the weight. Discussion - Is it time to

put up an actual tower and remove everything off water tower? Dean Rengstorf mentioned mono-pole tower. Wayne Bishop wondered if we should hire our own structural engineer to evaluate. Mayor told cell company representative that their engineer needs to actually visit the site. Mayor feels that all companies are going to want more space for equipment due to the growth in smart phones. Skyline water tower is 60 years old. Dean Rengstorf will research options for strengthening tower or replacing. Mayor Javens will call a structural engineering company to get opinion about whether we need our own engineer or trust cell company engineer. Samantha Erickson hears from Brian Powers that our water tower has a lot of years left in it.

FYI - Mankato Township called Mayor Javens about building a single house, not a development, on Eckert's land. Land is under Mankato Township jurisdiction. Mayor asked them to inform potential buyer that they will have to be annexed into Skyline if they want to be hooked up to our services. They will build a driveway on Eckert's land for access to house.

May 8th, from 6 – 9 PM Skyline will be hosting the Mayor & Clerk Meeting for Blue Earth County.

Report of bad smelling water in city hall discussion - On-demand water heater in city hall is electric. Perhaps city plumber can bring gas into hall and get this type of heater instead. Samantha Erickson will look into this.

Motion to adjourn, Dean Rengstorf, Samantha Erickson, 2nd. Passed unanimously.

Meeting adjourned at 8:05 PM.

Submitted by Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date