

# **CITY OF SKYLINE CITY COUNCIL MEETING MINUTES**

**February 12, 2018**

**Present:** Treasurer Lon Whitehead, Clerk, Cathy Dahl; Council Members, Samantha Erickson, Mary Dowd

Meeting called to order at 6:45 PM. Samantha Erickson acting mayor in place of Travis Javens. No quorum present. All actions taken need approval at next City Council meeting.

Pledge of Allegiance

Approval of minutes and agenda. Add sentence that Mayor Javens said city responsibility for after Sam asked who was responsible in new ordinance notes. Also change Darlene Lee sentence to “has been volunteering” to “organizing weed pulling” in new business. Motion to approve as corrected, Mary Dowd, Samantha Erickson, 2<sup>nd</sup>.

**15-Minute Public Open Forum** – none.

**City Clerk’s Report** – Cathy Dahl reported letters were sent to residents behind on water/utility bills. Clerk would like to hold off on final notices until closer to the time of turning payments over to be added to property taxes.

Open book meeting notices are April 16-20.

Xcel Energy mailed about property affected by new power line. Lon thinks it may not affect Skyline. Samantha Erickson will leave information for Mayor Javens.

**City Treasurer’s Report** – Lon Whitehead reported for January, 2018. The bill from Javens Electric was for new city hall parking lot light. AmLawn bill was sent for \$662.50 just after last meeting. Interest on CCF bank account accrues monthly, but is only deposited quarterly. Total bills - \$18,800.93

Wells Fargo credit card bill was for new vacuum.

Wells Fargo will charge \$10 a month to keep city account open waiting for one check to clear. Burkhardt sent Wells Fargo a letter to acknowledge our accounts there and they charged a \$40 fee. There’s also a bill for safe deposit box, It’s \$30 annually – no one knows what is there or where the keys are.

Overdue utilities – M. Gustafson should not get a letter. Letters will not be sent until next month. Lon filed budget with state and all year-end paperwork is done.

Approval of city clerk’s report and treasurer’s report and to pay bills as presented, motion, Mary Dowd, Samantha Erickson, 2<sup>nd</sup>.

## **DEPARTMENTAL REPORTS**

**Water Department** – Samantha Erickson reported she met with Brian Powers last week. Mark Weber is still doing water department work until a replacement is found. Last potential volunteer didn't work out. Next step is to see if one other possibility works out or we may have to contact City of Mankato. Samantha will email Blue Earth County contact for reporting date commitments and make sure it's okay to contract that out.

**Street Department** - Dean Rengstorf absent.

**Parks & Playgrounds Department** - Wayne Bishop absent.

**Public Safety Department** – Mary Dowd reported she spoke with officer Kaitlyn Kaiser and she said if any residents have any special safety concerns she can come up and do safety surveys for homes. For example, should shrubs be trimmed, are locks adequate.

One resident would like to write a section to newsletter – old timer corner, and another resident wants to write about spring spruce up.

Mary's tracking how many visits public safety makes to Skyline.

June 9<sup>th</sup> will be the date for the spring clean-up.

Samantha Erickson, motion to approve departmental reports, Mary Dowd, 2<sup>nd</sup>.

### **OLD BUSINESS**

Water tower repair – nothing new.

Private Tile Lines – Brian Powers is still interested in spearheading resolution to this situation.

### **NEW BUSINESS**

Legacy donations – City of Mankato has a wish book for people who want to make a memorial to the city in their will. Example: names on a park bench. Mary Dowd wonders if Skyline would be interested in doing this. Samantha said people do that on their own and possibly it wouldn't be worth her time and effort to explore. Lon wondered if that would obligate Skyline to build or have things we don't want. There's also a legal issue of the City not being able to have fundraiser, but it may not apply to this.

Motion to approve not waiving the monetary limits on municipal tort liability established by MN Statutes, Section 466.04, Samantha Erickson, Mary Dowd, 2<sup>nd</sup>.

Motion to adjourn, Samantha Erickson, Mary Dowd, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:23 PM.

Cathy Dahl

Skyline City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
date