

## **Skyline City Council Minutes**

**January 9, 2012**

**Attendance:** Mayor Mike Kluck, Council Members - Travis Javens, Samantha Erickson; Clerk Cathy Dahl; Treasurer Lon Whitehead; Fire Chief Roger Hermanson; Mark Piepho

Meeting was called to order at 6:45 PM.

### **Public Open Forum:**

Mark Piepho discussed Blue Earth county taxes. Almost 80% of county employees are union members. County has made conservative investments that allowed employees to give small wage increases.

### **Approval of January 9, 2012 agenda**

Motion to approve agenda, Samantha Erickson, 2<sup>nd</sup> Travis Javens. Passed unanimously.

### **Approval of December 12, 2011 minutes**

Motion to approve minutes, Travis Javens. 2<sup>nd</sup> Samantha Erickson. Passed unanimously.

### **City Clerk Report:**

We have a mouse for the computer, printer paper is in office by the printer and file folders are on top of filing cabinet in my office.

I need to complete the PERA exclusion report by 2/29/2012, per letter.

I need to work with Roger Hermanson to complete 2011 Fire Equipment Certification forms received in the mail.

I requested three additional e-mail addresses from Hickory Tech:

[skylinemayor@hickorytech.net](mailto:skylinemayor@hickorytech.net)

[skylinetreasurer@hickorytech.net](mailto:skylinetreasurer@hickorytech.net)

[skylineclerk@hickorytech.net](mailto:skylineclerk@hickorytech.net)

We can have up to 5 free included with our account, so there is one to spare if anyone else needs it. They were supposed to call me when they are set up, but haven't yet. They will be mailing it to us as well and I will get them out asap.

We will try to get photographs on the walls by next council meeting.

### **Treasurer's Report**

Lon Whitehead read report. Addition of \$34.20 office supplies from Cathy Dahl.

Motion to approve bills, Travis Javens. 2<sup>nd</sup> Samantha Erickson. Passed unanimously.

Motion to approve City Clerk report, Travis Javens. 2<sup>nd</sup> Samantha Erickson. Passed unanimously.

### **Water Department:**

Samantha Erickson reported no water bill at 2 Skyline Drive yet. 47 Skyline Drive water bill should be forwarded to guardian of owner. Water cannot be shut off in MN from 10-15 to 4-15. Samantha brought sample ordinances for water shut off. Ready to start temporary flow readings, and calibrating equipment. She will get quotes on permanent reader.

### **Street Department**

Dean Rengstorf absent. Mayor Kluck read his report. Access road to equipment for wireless company was not plowed and needs to be as well as driveway to the pump house. We need to let Dean know to contact snow plowing people about this.

### **Parks Department**

Travis Javens reported that Al Honermann told him he's been in contact with Willard Vetter about the sign he's donating for Vetter Park. It will be similar to Skyline sign. Placement will be discussed. He will check with one-call to find a good place to dig and set the sign. This month he will be mailing out a request for mowing contracts. Hopefully can get approval at February meeting. Research done for communications for city hall are in budget items for parks dept.

As for chiming at 6 PM nightly, siren manual cannot be found at this time.

### **Public Safety**

Rebecca Carpenter absent - no report.

Roger reported two new residents joining fire department. They will go to training. \$88 for keyless pad to open garage door and it is very nice. \$89 repairs. \$125 for fire chief's association dues. Blue Earth County fire chiefs meeting will be here in September 17, 2012. There was a discussion of replacement for Roger when he decides to retire. There are a number of people in the fire department who Roger believes could handle his position very well. Roger will ask for copy of relief association paperwork from other fire chiefs or possibly bring someone to future meeting to discuss with city council.

Mayor and clerks meeting will be February 9, 2012.

For questions on property taxes contact Candace in finance at Blue Earth County. Lon will investigate.

Motion to approve departmental reports as read, Travis Javens. 2<sup>nd</sup> Samantha Erickson. Passed unanimously.

**Old business:**

There is still time to look for grant money from a variety of sources.

BE County Hazard Mitigation Plan needs to be done soon, by January meeting. Six people need to fill out surveys. Mayor Mike Kluck will fill out the required long survey.

2012 budget discussion. See excel file attached. Motion to accept budget, Travis Javens. 2<sup>nd</sup> Samantha Erickson. Passed Unanimously.

Resident water and sewer rates will be discussed at February 13<sup>th</sup> meeting.

**New business**

No new business.

Motion to adjourn, Travis Javens. 2<sup>nd</sup> Samantha Erickson. Passed unanimously.

No further business, the meeting was adjourned at 8:45 PM.

Cathy Dahl

Skyline City Clerk