

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
January 11, 2016**

**Present:** Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl; Council Members, Dean Rengstorf, Hans Schwanke, Wayne Bishop, Samantha Erickson

Meeting called to order at 6:45 PM

Pledge of Allegiance

Approval of minutes and agenda. Motion to accept, Samantha Erickson, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – no forum.

**City Clerk's Report** – Cathy Dahl reported the dates for 2016 Skyline City Council Meetings is ready for approval. See attached. Motion to approve council meeting dates, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

City Council must name a Mayor Pro Tempore for 2016 to act if Mayor Javens should be unavailable. Motion to nominate Samantha Erickson as Mayor Pro Tempore for 2016, Wayne Bishop, Hans Schwanke, 2<sup>nd</sup>. Passed unanimously.

Still no time to get fire department photos done. Hoping for this month.

Xcel Energy may be in the area trimming trees per phone message.

Holiday card from Charter Communications and Burkhardt and I need to fill out the PERA exemption form for MN.

This is an election year. Those with terms expiring should consider re-upping.

**City Treasurer's Report** – Lon Whitehead reported for December. Water bills from residents look good at this time. He wrote letter to Minnesota Public Facility Authority. W-2s are done.

Approval of city clerk's report and treasurer's report and to pay bills, motion, Wayne Bishop, Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

**DEPARTMENTAL REPORTS**

**Water Department** –Samantha Erickson reported Brian Powers called Saturday and Schaeffer's called about water getting air inside – water sputtering because of it. Brian is going out of town so Mark Weber was checking into it. 17 Skyline called about water smelling of chlorine; Mayor noticed it too, but it was minor and stopped. Samantha thought it may be from adjusting water. Wayne Bishop reported that Lon Whitehead's high water reading was a read error. Another meter was checked by Wayne and it was fine. Wayne got Mark Weber a key to test the water in city hall. Wayne will call Brian Powers to see if he needs a city hall key for testing water also.

**Street Department** - Dean Rengstorf reported signs are done. City Hall direction sign is up and so is the new street sign for Skyline Place. Skyline Place sign is blue because it is a dead end. He

started pricing large stones for cul-de-sacs. Kasota Stone would match other rock in city so he is looking into that and hoping for some discard pieces to save money. \$350 each was quoted which is high. He had sand brought up today. There had been some glare ice. AmLawn is keeping a supply of sand for us that has no salt.

**Parks & Playgrounds Department** - Wayne Bishop reported a complaint from a party at a residence with visitors driving fast out of Skyline. He told them one time is not reason to react. Hans Schwanke will tell resident in question to mention this to his guests in future.

**Public Safety Department** – Hans Schwanke reported on emergency calls in 2015. He has inspector ready to check on all residences in Skyline for compliance of proper plumbing of storm water at \$40 per house. He wants to have project completed by Spring. Hans will get him an ID badge with his photo on so residents will not be alarmed to let him in. Dean Rengstorf suggested having door knocker signs to leave on houses where he can't find someone at home. He can use an orange vest from the water department. Mayor Javens will get this info into upcoming newsletter.

Motion to approve departmental reports, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

## **OLD BUSINESS**

MN Pollution Control Agency – MS4 – Skyline City Code for Storm Water Management – nothing new.

Fire truck and equipment – Wayne Bishop mentioned that some fire trucks have been refurbished and shipped to Central America. Cambria Company did this. Dean Rengstorf will contact them about possibly purchasing our fire truck for this purpose.

Animal ordinance – Ken White is still working on this, reviewing final ordinance. It will be in newsletter and a public hearing notice (on separate sheet of paper) will go in newsletter as well. Hans Schwanke asked if residents with chickens need to reapply every year. Yes, this allows fixing any future issues with chickens.

Resolution 2016-1 to move \$100,000 from water fund to sewer fund, motion to approve, Samantha Erickson, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

\$3000 unpaid property tax interest issue on 111 S. Skyline Drive – nothing more to be done. Blue Earth County's information on deferred taxes on any other Skyline residences will be checked on by Mayor Javens.

Ordinance 16-1 to increase City of Skyline sewer rates from 2.01 per unit to 3.65 per unit, 10 unit minimum per month – see attached. It will take effect on the March 2016 billing. Lon Whitehead will discuss change with billing company. Motion to approve, Wayne Bishop, Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

**New Business -**

Ideas for newsletter: Slow down. Please avoid having vehicles on street overnight, especially with the narrower roads due to snow. Bus couldn't get through one morning.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:35 PM.

Cathy Dahl  
Skyline City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
date

**Attachments:**

**City of Skyline Council Meetings 2016 – 6:45 PM**

- January 11
- February 8
- March 14
- April 11
- May 9
- June 13
- July 11
- August 8
- September 12
- October 10
- November 14
- December 12

ORDINANCE NO. 16-01.

THE CITY COUNCIL OF THE CITY OF SKYLINE, BLUE EARTH, COUNTY,  
MINNESOTA, ORDAINS:

**SECTION 1.** Due to the raise in sewage treatment costs from the City of Mankato, the City of Skyline will increase sewer rates from 2.01 per unit to 3.65 per unit, 10 unit minimum per month.

**SECTION 2. EFFECTIVE DATE**

This ordinance becomes effective from and after its passage and publication.

**CITY OF SKYLINE  
RESOLUTION NO. 2016-1  
RESOLUTION APPROVING THE TRANSFER OF \$100,000 FROM THE  
CITY WATER FUND TO THE CITY SEWER FUND**

**WHEREAS,** The City of Skyline has been informed by the Minnesota Public Facility Authority that the City of Skyline Sewer Fund is running a deficit that must be addressed and

**WHEREAS,** Greg Burkhardt, the City of Skyline auditor, suggested a transfer of funds from the City of Skyline Water Fund to the City of Skyline Sewer Fund of \$100,000 to address the issue and

**WHEREAS,** Lon Whitehead, City of Skyline Treasurer concurs with the transfer of funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SKYLINE,  
MINNESOTA, AS FOLLOWS:**

1. The City of Skyline approves the transfer of \$100,000 from the City of Skyline Water Fund to the City of Skyline Sewer Fund.

Adopted by the City Council of the City of Skyline on January 11, 2016.