

# CITY OF SKYLINE CITY COUNCIL MEETING MINUTES

**July 11, 2016**

**Present:** Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl; Council Members, Wayne Bishop, Samantha Erickson, Dean Rengstorf, Hans Schwanke; resident, Roger Hermanson

Meeting called to order at 6:45 PM.

Pledge of Allegiance

Approval of minutes and agenda. Motion, Samantha Erickson, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – no forum.

**City Clerk's Report** – Cathy Dahl reported that 2<sup>nd</sup> overdue warning letters were sent out to 3 residents per last meeting; 41 Skyline Drive, 136. S. Skyline Drive, 1716 Woodland. Only one returned receipt.

Letter stated: Your hearing is scheduled for July 11th at 6:45pm during our regularly scheduled City Council meeting. If you request a hearing, the water shall not be shut off until the hearing process is complete. If you do not pay this bill or request a hearing, your water will be shut off on August 1st.

Mayor Javens asked clerk to change letter to read turn off water or turn over to county to be paid with property taxes. Send amounts from letters to county. None have paid their bill to date.

I checked with Complete Plumbing today about the resident he claimed did not need any work done for being compliant with no rain water pumped into city sewer. He didn't remember the resident's name but said he told her to mail the report he wrote for her to the City and she may have forgotten. He will send a copy to us. He says she does not have a sump pump or pit for that and the water from her laundry has a lift pump to get it into the sewer. He didn't think the City would want her laundry water being pumped out onto the lawn. I think he must be referring to 118 S. Skyline Drive, Dorothy Knedel. Mayor Javens may go visit with her about it.

Filing for the election for mayor and 2 council member positions will be posted in the Free Press on July 19. Filing period opens August 2 at 8AM and closes at 5PM sharp on August 16. Anyone who registers and wants to withdraw needs to withdraw by 5PM on August 18. Filing fee is \$2 and filing is done by contacting city clerk. This information needs to be posted here by July 22 – clerk posted today to be sure it is done.

Dues for the League of MN Cities set a maximum increase in fees of 3%. Actual increase will be determined on August 18 when their 2017 budget is approved.

**City Treasurer's Report** – Lon Whitehead reported for June. Received bill for city audit. Bid Kato auction funds will be deposited next month.

Blue Earth County called because 19 Skyline Drive sold and had a deferred assessment. County claimed that City should have known about deferred assessment. There is one more residence besides 19 with deferred assessments. Interest rate is 3.46%. Assessment from 19 Skyline Drive will be paid at closing. 107 S. Skyline Drive is the other residence with deferred assessment. Audit was emailed to all council members. Nothing too much different than last year. Lon will create a spreadsheet for everyone to fill out whenever they use the credit card. No other issues. Lon printed out budget and actual sheets comparing last year and this year. The unexpected big expense was the street-sealing bill. Water tower repair was unexpected but enough was budgeted to cover it.

Approval of city clerk's report and treasurer's report and to pay bills, motion Wayne Bishop, Hans Schwanke, 2<sup>nd</sup>. Passed unanimously.

### **DEPARTMENTAL REPORTS**

**Water Department** – Samantha Erickson reported there was a question from a resident who wanted to take cost of filling pool from water bill. Situation resolved.

**Street Department** - Dean Rengstorf reported everyone likes the grey color of the seal coat and hardly any dust from process. One complaint about getting seal coat on grass. It was in street right of way. Delay on getting big stones around cul-de-sac. Probably will wait for next year. Wayne Bishop said fence posts moved a bit near water tower and it's hard to put lock on now and driveway was damaged when Verizon truck/crane came through and went off side of road. Hans Schwanke will contact Verizon to discuss correcting issues. Fence was installed by Sunup Construction of Eagle Lake.

**Parks & Playgrounds Department** - Wayne Bishop reported reflective posts for park will be ordered when he returns from vacation. Landscaping is done. Meter readings were done yesterday. Everyone who filled pools will have bigger water bills. One house had a very high reading and resident will be checking readings often to find out what is wrong. Samantha Erickson wants to be sure they will use a new city meter if needed. Mayor Javens found section in ordinance explaining who pays billing for these situations. City Chapter 1 – utilities, subdivision 6. Wayne suggested a master list of contacts for all services in Skyline for reference to other council members and future council members.

**Public Safety Department** – Hans Schwanke reported on June 25 a resident called to say there was loud music and noise. Hans explained the 10PM quiet time in Skyline to noisemakers. He told complainer that they should call 911 if there are any more issues.

Motion to approve departmental reports, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

### **OLD BUSINESS**

MN Pollution Control Agency – MS4 – Skyline City Code for Storm Water Management – A meeting date for special meeting to get update from Emily Javens will be set. Mayor Javens will get back to council on this.

**New Business**

Items for newsletter – Barking dogs, dogs running free, election info, slow down, if construction on a home damages road, resident will get bill for repair.

Motion to adjourn, Samantha Erickson, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:50 PM.

Cathy Dahl  
Skyline City Clerk

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Mayor

\_\_\_\_\_  
date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
date