

City of Skyline

City Council Meeting Minutes by Mary Dowd

Meeting Date: July 8, 2019

Mayor and Council Members present: Paige Attarian, Lon Whitehead, Samantha Erickson, Mary Dowd

Community Members present: Darlene Lee, Charles Berg, Virginia Hughes, Cody Zernechel

Meeting called to order at 6:45 pm by Mayor Attarian

Pledge of Allegiance recited

Approve Agenda and Minutes

Motion to approve agenda made by Samantha Erickson, seconded by Mary Dowd. Motion passed.

Public Open Forum

Community member Darlene Lee requested and received permission to borrow a sandwich board in the City Hall garage. The sign will be used to promote free pickle ball lessons on July 30th, an event co-sponsored by the Skyline Co-Op Association and Mankato Area Pickleball Association volunteers. Darlene suggested displaying signs more often for events, including City Council meetings.

A question was raised about 5-ft set back requirements from property lines. If neighbors sharing a property line agree to a variance, a city council variance hearing is not required. Parties are encouraged to survey their land and prepare a legally sound written agreement to avoid problems with resale or misunderstandings.

City Clerk Report

Marnie Kortuem absent.

☐ City Treasurer Report

Lon Whitehead presented treasurer report with receipts and payables for the month. Routine income and expenses were reviewed. An added cost was the spring cleanup. A/R Aging Summary report was distributed showing households that are over 90 days late as of July 8, 2019. Suggestion was made to issue a \$25.89 credit to a former resident to settle that particular account. A financial audit report will be arriving soon. CPAs Burkhardt & Burkhardt will be asked to speak to the council if they find, or recommend, anything out of the ordinary.

Lon Whitehead sent out letters explaining resolution 2019-01 passed by the Council on May 13, 2019. Suggestion was made to include more detail in the monthly city council meetings, including, but not limited to mention of Resolution 2019-01 - City of Skyline Resolution for Seasonal Utility Minimum Billing Payment. "Whereas the City of Skyline requires its residents to pay utilities every other month, it has been determined that a minimum amount be paid by all residents regardless if the home is occupied seasonally or permanently. Therefore, be it resolved that the Council of the City of Skyline approves a minimum amount due by all residents regardless of occupancy. The amount is to be paid as scheduled for the standard billing cycle."

Lon added that there is still an outstanding bill for a Bolton and Menk easement that a resident had agreed to pay when proposing plans for a garage addition at a City Council meeting.

Motion to approve paying bills made by Samantha Erickson, seconded by Mary Dowd. Motion passed.

Departmental Reports

☐ Water Department

Samantha Erickson just received two documents from the City of Mankato: 1) A copy of the signed West Kato/Skyline Water Project MOU authorizing a preliminary engineering study of the feasibility of a shared water tower, and 2) Bolton and Menk's memo to the City of Mankato outlining alternatives for addressing West Kato's aging water reservoir. Recommendations include a joint project with Skyline, a booster station in West Mankato park and infrastructure updates. Both communities could benefit from increased water pressure.

If a shared tower is built in Skyline, the existing tower would be demolished and the two city systems interconnected. A 100,000 gallon elevated storage tank is proposed. City council members are asked to read the memo and come prepared to discuss the project and negotiations at the next City Council meeting.

☐ Street Department

Dean Rengstorf absent. Bargaen provided a written estimate for repairing the winter damage to the roads in Skyline at a cost of \$11,750. (Follow up from last month's city council presentation and discussion.) A motion to approve fixing streets was made by Samantha Erickson, seconded by Mary Dowd. Motion passed.

New striping on roads looks good! May reduce speeding.

☐ Parks and Playground Department

Steve Romnes absent. A roof panel has peeled out in the pavilion/picnic structure in the park and needs repair. Nonchemical solutions are being pursued for weed and insect control.

☐ Public Safety Department

Mary Dowd provided an update on Night to Unite, to be held Monday, August 19th. Volunteers will pass out "save the date flyers" soon. Mary will contact Officer Kaiser to ask if it would be possible to assign police officers to monitor speeding at times when high traffic is expected this fall.

Old Business

Mayor Attarian indicated that Steve Romnes has been asked to research the feasibility of speed "humps" that are small and won't destroy the road surface, cause problems for emergency vehicles or snow plows.

New Business

Mayor Attarian completed the Blue Earth County 2019 Multi-hazard Mitigation Plan reporting on Skyline's past storm damage and weather emergency preparedness measures. Resolution 2019-2. City of Skyline Resolution to Accept Multi-hazard Mitigation Plan moved for approval by Samantha Erickson, seconded by Mary Dowd.

Motion passed. City Clerk Marnie Kortuem will submit the document, as requested by the Blue Earth County Sheriff's Department.

Motion to adjourn at 7:40 pm made by Samantha Erickson, seconded by Mary Dowd.
Motion passed.