

# CITY OF SKYLINE CITY COUNCIL MEETING MINUTES

**June 11, 2018**

**Present:** Mayor Travis Javens; Treasurer Lon Whitehead; Clerk, Cathy Dahl; Council Members, Samantha Erickson, Dean Rengstorf, Wayne Bishop, Mary Dowd; Resident, Jeff Emke

Meeting called to order at 6:45 PM.

Pledge of Allegiance

Approval of agenda and minutes. Motion to approve, Wayne Bishop, Samantha Erickson , 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – Jeff Emke, 168 S. Skyline Drive, called about revisions to their home. He was asking for council’s permission for an easement for a garage that will open to the water tower lot. It would line up with other building, single story, with 4 foot concrete and some gravel towards the water tower. It will all be on his property, but only open toward the water tower. Council would like to see a site plan or rough sketch of project. Jeff can email this to everyone. Mayor Javens said easement will have to be written up, approved by City and taken to Blue Earth County to be filed. Cost of writing up will be assessed to homeowner along with any recording fees. Homeowner understands water tower work may block his garage entrance from time to time. Motion to grant easement to access the road to the water tower for the purpose of ingress and egress to Jeff Emke,168 S. Skyline Drive, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

**City Clerk’s Report** – Cathy Dahl reported overdue letters were sent.

**City Treasurer’s Report** – Lon Whitehead reported for May, 2018. He hasn’t received bill from AmLawn as of yet. Will estimate \$800 for amount and hold on 2<sup>nd</sup> signature until actual amount is known. With all the rain, no one has heard of any flooding in Skyline. Total payables \$16,679.39. US Bank called both Lon and Cathy about a bond payment because we didn’t get bill in the mail. We couldn’t understand the person who called, but she followed up with an email. Community bank wired funds to US Bank to get the bill paid immediately. All but one of the people who were behind on utility payments are still behind. Thomas Franzmann contacted Lon about getting automatic payments. Clerk will wait until next month to send more overdue letters and include automatic payment forms with them. Lon will send full document of Skyline Coop Assn rules to each council member.

Lon asked to not get so many copies of the City audit from Burkhardt and Burkhardt. There were no problems found in audit.

Lon passed out year-to-date city budget amounts. Snow removal costs were surprisingly not that much more than last year. Mankato billing for sewer is sporadic, but generally works out at the end of the year. There have been more repair bills from City Hall this year, general budget.

Approval of clerk and treasurer's report and to pay bills as presented, motion, Samantha Erickson, Mary Dowd, 2nd. Passed unanimously.

### **DEPARTMENTAL REPORTS**

**Water Department** – Samantha Erickson reported Wayne Bishop bought a new fluoride tester and chemicals from Hach for \$688.09 for water tower. It saves money to order direct from dealer. Wayne Bishop reported CCR (Community Confidence Report) was completed and it was posted on city hall doors. It needs to be posted on website and sent to group home.

**Street Department** - Dean Rengstorff reported he met with Dustin Samuelson. He will take care of the drainage tile that popped up from frost. Dustin will also bring in seven or eight nice rocks for cul de sac. And a rock needs to be placed by stop sign by park to keep people from knocking over the delineator. Wayne Bishop mentioned putting one by the mailbox to save it from being knocked over every winter. Mayor Javens asked for Dustin to repair French drain that needs to be dug out and new rock put in. Dean thinks all these drains should be done. He will need to be careful not to hit tile lines.

**Parks & Playgrounds Department** - Wayne Bishop reported there will be a bill for a new net for tennis courts. It was pressure washed but hasn't been resurfaced because of the rain. Wayne thanks Chris Heimer for helping with putting in new curbs at park. Twice this past month kids have been climbing on pump house and messing with light. He will get a lock to put through it. There have been incidents of people parking in city hall parking lot. This will go in next newsletter. Council doesn't want to put up signs; newsletter will be enough. A resident placed the slow down signs around Skyline. There is a resource for getting inexpensive signs made for events.

**Public Safety Department** – Mary Dowd reported Officer Kaitlyn Kaiser came to planning meeting for night out. Activities were discussed along with solutions for speeding in Skyline. The only option they suggested is that they may be able to have interns over summer with radar gun to collect data.

### **OLD BUSINESS**

Water tower repair – nothing new.

### **NEW BUSINESS**

#### **RESOLUTION NO. 2018-1 RESOLUTION ALLOWING WELLS FARGO TO OPEN THE CITY OF SKYLINE SAFE DEPOSIT BOX BY DRILLING THE LOCK**

Motion to approve, Wayne Bishop, Samantha Erickson, 2<sup>nd</sup>, passed unanimously. Mayor Javens will attend opening with Lon Whitehead.

Motion to adjourn, Dean Rengstorff, Mary Dowd, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:39 PM.

Cathy Dahl  
Skyline City Clerk

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Mayor

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date

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City Clerk

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date