

**CITY OF SKYLINE
CITY COUNCIL MEETING MINUTES
March 10, 2014**

Present: Mayor & Fire Chief Travis Javens; Clerk Cathy Dahl, Treasurer Lon Whitehead; Council Members, Wayne Bishop, Rebecca Carpenter, Samantha Erickson, Dean Rengstorf; Retired Fire Chief Roger Hermanson, Residents Al & Dianne Honermann, Terri and Darrell Evers, Guests, Chasse Critzer, Robert Stone

Call Meeting to Order 6:45 PM

Pledge of Allegiance

15-Minute Public Open Forum – no forum.

Presentation from 2 representatives of South Bend Fire Department- Fire Chief Stone presented that they would consider collaborating with Skyline to keep our fire department going. They could respond if no one is home when there is a fire in Skyline. South Bend doesn't do medical calls. Mayor Javens said Skyline is behind on medical training and will send directly to Gold Cross. They would like to discuss possibility of working together to avoid Skyline quitting their fire dept. Third Wednesday of month are their meeting dates. They are flexible on this. They could train some of their people on our equipment so they would be ready to respond to emergencies using our equipment. They have 24 active members. Mayor Javens told them that generally, between 7AM – 6PM, there is no one available in Skyline. They have 8-10 members who work in town during the day who are able to respond. They also have Volunteers from 10 minutes outside of their area that help out. They have 3-4 who are ready to retire in next couple of years. Mayor Javens mentioned that this is all in very preliminary discussion. South Bend said they would have to talk with their city council if we want to pursue this option. Both departments would be called out for emergencies in either area. There is a general consensus between fire fighters in their dept. that this would be okay. They felt there would be no additional expense for doing this. They feel the benefit of another dept. responding would be worth any extra expense. Darrell Evers thanked everyone who has ever served on the fire dept., but added his personal opinion is that it's time to hook up with the Mankato Fire Dept. Al Honermann and Mayor Javens thanked the South Bend representatives for their offer and information.

Approval of minutes and agenda. Motion to approve, Wayne Bishop, Dean Rengstorf , 2nd.
Approved unanimously.

City Clerk's Report - Cathy Dahl reported Skyline Clerks Café was cancelled in January and February due to the weather and school closings so Sharon Hammerschmidt and Cathy are waiting until April 17th to try it again. Brian Powers got the sign to Cathy so she can measure and create one for the Café.

I asked for price quotes for printing envelopes and making return address stamp for Lon Whitehead. So far, Insty-Prints is lowest at \$108.40 for 1000 envelopes – waiting to hear from Minuteman press

before ordering. Price of stamp is close in price between all (\$18-\$22),so I will get that from wherever I get the envelopes.

Cathy asked Wayne Bishop if the last Thursday of every month would work for card-making/scrapbook classes. This will be starting March 27th. March 27th is free; rent will be \$20 a day afterward.

Change of address letters were printed to send. Clerk will print 10 copies of change of address letters for Lon Whitehead. CenterPoint and Excel will also receive letters.

Sent two letters to residents with late utility payments - 57 Skyline Drive and 111 S. Skyline Drive. Waiver letter for insurance – If waived we have more coverage but more cost. Every year we do not waive to keep coverage less expensive.

Motion to not waive the torte limit to keep coverage at \$500,000, Samantha Erickson, Rebecca Carpenter, 2nd. Passed Unanimously.

City Treasurer's Report – Lon Whitehead went over report for February. We haven't received a check from Sprint since January. AmLawn bill for snow plowing was less than expected. There was a bill from Green Care that treasurer doesn't remember ever getting previously. Javens electric bill was from water dept. repairs. Wells Fargo credit card bill was paid today to avoid another late fee. Lon asked Wells Fargo to change due date to after council meetings. He asked about paying this bill online and they will send a form to get this accomplished since clerk's name is on account – Lon can't do this alone. Clerk will check on payments from Sprint not received and ask if they prefer direct deposit.

Approval of city clerk's report and treasurer's report and to pay bills – motion, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department - Samantha Erickson reported she hasn't gotten any feedback from Spears on the Fleming residence or her own meter (wrong meter was installed). She emailed to ask for follow-up. S.E.H. from LeSueur contacted Brian Powers to offer consulting engineering services free of charge. Water tower exterior needs painting soon, and all equipment will have to be removed for that. He suggested that this would be a good time to set up a mono-pole for equipment if City decides to go with one. Dean Rengstorf wondered about options with the painting company – if equipment could be covered instead of moved.

Street Department - Dean Rengstorf reported warm weather can't come soon enough – he will be meeting with Neilson in another few weeks to discuss a few things that need to be done.

Parks & Playgrounds Department - Wayne Bishop reported he got a letter from Green Care about irrigation services and pricing. AmLawn takes care of that – Green Care is just for maintenance. He found table manufacturer and they will have a representative contact him about additional tables for city hall. Rebecca Carpenter told him tables we have now were purchased at Sam's Club. Quilting group suggested two more long tables instead of round ones. Travis Javens has a Sam's Club membership - he and Wayne will go pick some up.

Public Safety Department – Rebecca Carpenter reported the following information:

Skyline passed the first level of acceptance on the Picture it Painted grant. They will be notifying us by mid-month if we are completely approved. She had an email from the Foundation in Owatonna already. Rebecca conveyed her appreciation to all those who helped me get all the pieces together...Travis Javens, Samantha Erickson, Cathy Dahl, Lon Whitehead, Willard Vetter, Gracie Rawson, George Sugden, Darlene Lee (mom), Dave Ruby...it truly was a community/group effort!

Rebecca asked if in the event we do receive the grant, are there plans to do additional work at the pump house? i.e. roof, gutters, etc. We could end up with a fantastic pump house for our little city. Mayor Javens said work will have to be done on building before painting - re-roofed and new lighting – maybe get a quote on a steel roof. Beautification project from Skyline Coop still has \$1000 available for landscaping.

Fire Department Chief Travis Javens – nothing to report.

Motion to approve departmental reports, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

Lon Whitehead noticed that Javens Electric charged Skyline for sales tax; he amended check to remove amount of tax.

OLD BUSINESS

Mentorship and job descriptions for council members – nothing new at this time.

Mankato Fire Department service to Skyline research – Mayor Javens got proposals by email from Mankato this morning. Mayor asked council to review them and get back to him with input or any questions. He will also have attorney take a look at them. He will put out a newsletter this month and have a public meeting at next council meeting for residents to ask questions. He will ask a rep from Mankato to be there to answer questions. Roger Hermanson talked with assistant chief of South Bend and they had a call at Hillcrest where no one from their department was available to make the call – they had to request Mankato fire dept. help. Discussion of South Bend offer and current Skyline Fire Dept. Working with South Bend would mean Skyline would have to continue expenses of our own fire equipment. Mankato is proposing police service as well. Mankato would accept all Skyline fire dept. volunteers in the Mankato dept. if they wish to continue.

C & S Supply open credit account for City use – still waiting to hear back.

Enventis New Communications Cabinet – Dean Rengstorf reported Enventis should be giving us a payment for permit fee soon.

Strengthening water tower for possible additions of equipment- Mayor Javens said mono-pole would not be strong enough for all equipment on tower. Dean Rengstorf called American Tower about putting up a pole and they wouldn't do it unless they shared in the revenue. Samantha Erickson said someone needs to contact S.E.H. to find out more on strengthening existing tower.

Bad-smelling water in City Hall - Discussion of getting a new city plumber since current city plumber has not been returning calls. Carl Barkey was suggested – Complete Plumbing. Carl is a one-man operation – perhaps a larger company would be faster. Whoever is considered would have to know about grinder pumps. Samantha Erickson will contact Complete Plumbing to ask about availability and knowledge of grinder pumps.

NEW BUSINESS

Potential annexation of house to be built by Mark Deichman of Deichman Construction - House would be on lot currently owned by Dr. Eckert. A single-family residence is to be built there. A city street would not be built, just a driveway to access residence. All their services will be coming through Skyline – if we don't annex them, we will not get paid for any of this. Research will have to be done on annexation process. Property is sold – no longer owned by Dr. Eckert. Council wonders if neighbors have been told and if this could be an issue. Mayor Javens will look into annexation process and if public hearing is needed.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously.

Meeting adjourned at 8:15 PM.

Submitted by Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date

Note: May 8th, from 6 – 9 PM Skyline will be hosting the Mayor & Clerk Meeting for Blue Earth County.