

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
March 9, 2015**

**Present:** Mayor & Fire Chief Travis Javens; City Clerk Cathy Dahl; Treasurer Lon Whitehead; Council Members, Wayne Bishop, Samantha Erickson, Dean Rengstorf, Hans Schwanke

Meeting called to order at 6:45 PM by Samantha Erickson, Mayor Pro Tempore.

Pledge of Allegiance

Approval of minutes and agenda. Dean Rengstorf, motion, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – Cathy Dahl asked if at some time in the future the fire garage could be renovated to have additional rental space available in city hall. It would be possible to rent two areas at the same time.

**City Clerk's Report** - Cathy Dahl reported she needs salaries from treasurer to complete and return PERA report form. There was a note attached to cleaner's bill saying she found more mouse droppings in the cupboards that she cleaned. She asked if Council should consider pest control. She reported that some renters are not cleaning quite as well as they should.

**City Treasurer's Report** – Lon Whitehead reported for February. No letters need to be sent for overdue water/utility bills at this time.

Approval of city clerk's report and treasurer's report and to pay bills, motion Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

**DEPARTMENTAL REPORTS**

**Water Department** - Samantha Erickson reported she was unable to find any old ordinances on permission to enter homes to check compliance with no water being pumped into sewer system. Samantha will be getting another list of items from Brian Powers that need to be done with water tower over next few years.

Sartell's house meter was fixed by MRI. MRI got there quickly and job was completed fast. Mayor Javens arrived and said he received an email saying that the flow meter is in need of service. Repair-person has been contacted but Samantha hasn't heard back yet. She will check with them again.

Water pressure was a little low when the weather was exceptionally cold. This will be looked into.

Mayor Javens took over running the meeting.

**Street Department** - Dean Rengstorf reported the clean-up from Enventis will start as soon as the ground thaws.

**Parks & Playgrounds Department** - Wayne Bishop asked if light over fire door was automatic. It is not, so he will call Javens Electric for repair. Porta-potty is scheduled for arrival on April 1<sup>st</sup>.

**Public Safety Department** – Hans Schwanke reported he needs approval on contract and maintenance for siren. \$250 for contract and \$270 for maintenance and batteries. Motion to approve, Samantha Erickson, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously. Clerk will keep copy and Lon will mail contract with bill.

**Fire Department Chief Travis Javens** – Fire Chief of Mankato notified Mayor Javens that 911 call center is in operation for calls to go to Mankato instead of Skyline. Mankato returned signed forms.

Motion to approve departmental reports, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

### **OLD BUSINESS**

Mankato Fire and Police Department service to Skyline – discussed previously.

Skyline sewer/storm water code – Samantha couldn't find any old paperwork. Mayor Javens asked if City Council felt new paperwork should move forward. Council discussed and agreed. Mayor Javens will send paperwork to Ken White for approval and suggestions.

### **NEW BUSINESS**

MN Pollution Control Agency contacted Mayor Javens about Skyline needing a city code about storm water management. Every city in MN will have to do this. Emily Javens wrote the code for the City of Mankato and offered to work on the code for Skyline pro bono. It should be basic for our small city. Plan must be in place by October 2016; application form and payment of \$400 is due April 25<sup>th</sup>. Dean Rengstorf said Emily Javens should be paid if it involves more time than expected.

A resident called Mayor Javens last night with concerns about a truck sitting with 4 flat tires and another yard with a two trailers and a boat in yard and houses with trash cans in the front. Resident feels these things will affect the home values in Skyline. Mayor Javens feels that This is a Skyline Coop Association issue. City newsletter could go out with reminders about codes. Wayne Bishop would like to consider a city ordinance if the Skyline Coop doesn't enforce their rules. House with trailers in front looks vacant. Clerk was asked to write letters about meeting exterior yard codes to three homes –101 S. Skyline Drive, 158 S. Skyline Drive, 30 Skyline Drive. Mayor Javens will approve letters before they are sent.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:30 PM.

Cathy Dahl  
Skyline City Clerk

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Mayor

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date

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City Clerk

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date