

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
March 14, 2016**

**Present:** Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl; Council Members, Dean Rengstorf, Hans Schwanke, Wayne Bishop, Samantha Erickson; Resident, Emily Javens

Meeting called to order at 6:45 PM

Pledge of Allegiance

Approval of minutes and agenda. New business added to agenda - MN Waste Processing Contract And Spring Cleanup. Correct spelling of Purscell and change Kathy Hermanson to Whitehead. Motion to accept as corrected, Wayne Bishop, Samantha Erickson, 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – none.

**City Clerk's Report** – Cathy Dahl reported the MN PERA exemption form was completed and faxed to the state immediately after last month's meeting.

Notice of Open Book Meeting for Skyline from Blue Earth County is on the city hall door and will be in the Mankato Free Press soon.

Message on machine from Murphy Tower Service - They started work for Verizon on water tower on the 7<sup>th</sup>. If anyone has questions for them the number is 515-975-5584.

Bethany from Power Point Capital left a message asking about our wireless lease. Her number is 678-987-4964. No other details were left. No reply needed.

Mark from Verizon has a form having to do with water tower work that needs to be signed by mayor and city clerk. I left a message with him to email Mayor Javens at [mayor@cityofskyline.com](mailto:mayor@cityofskyline.com). His number is 952-943-7357.

City will not nominate ourselves for City of Excellence Award from League of MN Cities.

**City Treasurer's Report** – Lon Whitehead reported for February. Home inspections were completed and billed. City Hall mailbox was knocked down again. Discussion of putting a rock near to protect it or moving mailbox - it will be left alone for now.

Six residents will get overdue water bill letters (not Lindblom because house has been sold).

Motion to not waive monetary limits on tort on municipal tort liability established by MN Statutes Section 46.04, Dean Rengstorf, 2<sup>nd</sup> Samantha Erickson. Passed unanimously.

Approval of city clerk's report and treasurer's report and to pay bills, motion Wayne Bishop, Hans Schwanke, 2<sup>nd</sup>. Passed unanimously.

**DEPARTMENTAL REPORTS**

**Water Department** –Samantha Erickson reported she hasn't received email about problem reads from Charlie Berg yet but she told him to bill them as problem reads.

Saturday night a semi ran over the hydrant at the Skyline Drive cul-de-sac. Mayor Javens got all of the driver's company and insurance information. It should be repaired within the next couple of days. Brian Powers got the water back online quickly after the accident. Mankato was good

about responding to help with the situation. No Skyline residents got wet basements from the incident. Someone will also have to be hired to fix the damage at the park. Wayne Bishop will check with AmLawn on land repair after the hydrant is repaired. He will request one bill for this repair work and a separate bill for the park repair from well work near baseball field.

**Street Department** - Dean Rengstorf reported he's going to Vetter Stone to pick out stones for parks. He asked for total for street plowing this year. We're in good shape in the street budget. Driveway at city hall needs work and possibly going back to water tower.

**Parks & Playgrounds Department** - Wayne Bishop reported a resident request that we install a garbage disposal in city hall. Samantha Erickson thought that wasn't necessary. Wayne toured Mktto Waste facility in place of Mayor Javens and found it was clean and odor-free. Wayne needs to purchase an infant swing for playground and will order porta-potty for season. Wayne handed out new form with information to be handed out to people using city hall. He wondered if we want to consider a damage deposit. Council was hesitant to charge a damage deposit. Possibly have Newville Cleaning come after rentals and raise rental fees. We will start out with providing new list and see if cleaning issue improves.

**Public Safety Department** – Hans Schwanke reported maintenance bill for siren is due again. \$250 for 2016, same as last year.

Plumbing inspections are done, with 7 houses not compliant out of 118 houses. Mayor Javens said there should have been 121 houses. Inspector couldn't get into 2 houses – the third could be the new house. Non-compliant houses were told they need to comply within 30 days. Inspector will go back to recheck. Hans will send Samantha Erickson copy of inspection forms after he's gone over them.

Clerk will send letter to residents that we need proof of compliance within 60 days of them being told. If not done as requested: page 1-13

Any property owner in violation of this section and upon receiving notice of said violation shall disconnect the conductor from the sanitary sewer system by June 1, 2015. Any property owner in violation of this section after June 1, 2015 shall be assessed a monthly surcharge, the amount of which will be established by Resolution of the City Council, for each month that the conductor is not permanently disconnected. Failure to permanently disconnect the conductor, or reconnection of a disconnected conductor, may result in the suspension of water and sanitary sewer service.

Hans will draft a the letter. Non-compliant residents must mail or bring to City an invoice that shows work was done or City will start a monthly surcharge.

Motion to approve departmental reports, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

## **OLD BUSINESS**

MN Pollution Control Agency – MS4 – Skyline City Code for Storm Water Management – Emily Javens reported 10 or 12 communities will partner with this. This is required because our area population has exceeded 50,000. Partnership is being formed and Emily was at first meeting. First step is a feasibility study which cost too much money, so she declined. She will fill out

form to prove that Skyline does not pollute like most cities pollute. Once a year city must have a public hearing to discuss if residents feel we have any pollution problems. We have to do public education, such as our newsletter reminding about storm water and telling people to pick up dog waste. Construction of an acre or more wouldn't apply to us. 4<sup>th</sup> is housekeeping such as salt storage, which we don't do. Once every 5 years someone needs to inspect outfalls to be sure they are not eroding. Permit is 15 pages and a fee goes with it. Emily will bring form back next month to explain how she filled it out. She will also fill out a sheet with dates to take care of requirements and who will be in charge.

Fire truck and equipment – Mayor looked into website from last month’s meeting and it was for donation only.

Animal ordinance – No further changes, clerk will write up ordinance for SKYLINE CITY CODE, CHAPTER 2, ANIMALS to be considered next month with wording that this ordinance supersedes any prior ordinance.

**New Business**

MN Waste Processing Contract – Council reviewed changes in contract. Members would like to keep it as billing direct. Motion to approve new contract with MN Waste Processing LLC, Dean Rengstorf, Hans Schwanke, 2<sup>nd</sup>. Motion carried.

Spring Cleanup – Hans Schwanke will call LJP to schedule a Saturday in May or early June for cleanup. Residents will be informed in newsletter.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 8:33 PM.

Cathy Dahl  
Skyline City Clerk

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