

**CITY OF SKYLINE
CITY COUNCIL MEETING MINUTES
May 13, 2013**

Present: Mayor Travis Javens; Clerk Cathy Dahl, Treasurer Lon Whitehead; Council Members Samantha Erickson, Dean Rengstorf, Wayne Bishop, Rebecca Carpenter; Fire Chief Roger Hermanson

Call Meeting to Order 6:45 PM

Pledge of Allegiance

15-Minute Public Open Forum – no forum.

Revision of minutes for Water Dept to MVLT instead of Bolton Menk in 4th line.
Approval of minutes as revised and agenda – Motion to approve, Dean Rengstorf, Rebecca Carpenter, 2nd. Approved unanimously.

City Clerk's Report - Cathy Dahl reported the new phones look great. Message with clerk's cell phone number for emergencies has been recorded.

We did not receive any additional grant money from Center Point Energy towards a new generator.

The City Hall office hours this month will be 3-6PM next Monday instead of this Thursday.

City Treasurer's Report – Lon Whitehead went over report for April. Discussion of rejoining MN Association of Small Cities: consensus of council members that League of MN Cities membership is enough. Bills continue to be sent to 1st National Bank of St. James, PO Box 207, St. James MN 56081, for water on 140 S. Skyline Drive.

Lon thinks he has a debit card for the City of Skyline checking account. He will look into it for use on city expenses.

Approval of city clerk's report and treasurer's report – motion, Rebecca Carpenter, Samantha Erickson, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department - Samantha Erickson reported we're coming out of the winter season, now we can put new ordinance into place. Mayor Javens will email ordinance to Samantha so she can draft a letter to be sent to residents with outstanding utility bills to be reviewed next council meeting.

Several people contacted Samantha about wanting emails of meter readings to be sent to them. Mayor Javens found paperwork showing that Mankato is responsible for collecting their own readings.

Discussion about when main drain tile line should be cleaned out by Jetter Clean – 2, 3 or 5 years. Wayne Bishop suggested giving Jetter Clean addresses of people on lines to see if they wanted personal lines cleaned (at resident's expense) when they are up here to clean main tile

lines. Lon Whitehead looked up the dates of last cleaning - 2010. 2015 should be next storm sewer clean out of tile lines – unless emergency situation comes up.

Lights on the pump house were flickering badly, one broken. Brian Powers thought there may be a more efficient kind of light to be used. This was supposed to be repaired May 1st.

A clean-up of pump house is being planned.

There will be a training of all water department volunteers.

120 S. Skyline Drive resident wonders why there is an orange flag marker in her yard. Samantha will look into flag situation.

Samantha attempted contacting Kristy Powers about rentals and other rule-breaking issues with residents in Skyline.

Street Department - Dean Rengstorf reported Charter finally got back to him on speed bumps created by their work. They will get W.W. to heat up and settle down one bump. The other will have to be cut and redone. They agreed to make repairs. If any council member sees construction crews, check to see if they are permitted. Work by Hickory Tech was done recently at 2 Skyline and they did not get permits. Dean will look into this. Roger Hermanson saw 2 people on water tower. Mayor Javens thinks it was cell phone company workers.

Good weather means street work can be done now: yield sign by Searcy's, one by E. Skyline; stop signs where S. Skyline meets Skyline Drive and road striping from Mankato to stop sign, and painted stop bar. Also stop bars by new stop signs.

Parks & Playgrounds Department - Wayne Bishop reported there were 2 rentals for City Hall - Total \$60.00.

New cordless phones purchased and installed in City Hall

No response from contractor regarding Porta-John for main park after several calls. Phone number was wrong – he will call again.

Tile damage just outside men's room in City Hall – looks like something is underneath the floor. Contractors know about it but have never responded. Tiles are in closet when damaged tiles need replacing.

City hall cleaning – 2 bids received from non-residents. \$40 per cleaning once a month. Cleaning is to be scheduled after fire department meeting but before council meeting. Once a year floor will be stripped and waxed.

Home Depot has 2 built-in microwaves for \$199 + tax. Council members agreed Wayne should purchase microwave for city hall and volunteer council members will install.

Rumor has it that spring has finally arrived (though the jury is still out).

Public Safety Department – Rebecca Carpenter reported follow up with Todd Miller of City of Mankato to borrow electronic speed sign. Dean Rengstorf took care of finding a place for the sign. Speed sign will be placed by the 25-mph speed sign in right-of-way. No charge from Mankato. Draft thank you letter to Todd Miller for use of speed monitor.

Roger Hermanson, Fire Department Chief, reported about the ISO meeting. Not sure how beneficial a better ISO rating will be for the city but it should be received soon.

Motion to approve departmental reports, Samantha Erickson, Rebecca Carpenter, 2nd. Passed unanimously.

OLD BUSINESS

AT&T proposal – Mayor received new lease for approval by council. AT&T will be paying \$200 more per month for additional equipment. The leases renew every five years automatically unless the City or company wants changes at renewal time.

**Resolution to accept third amendment to AT&T lease, Wayne Bishop, Sam, 2nd.
Passed unanimously.**

Mentorship and job descriptions for council positions – nothing more at this time.

Mailbox for city hall – not yet.

Skyline Coop Association will send coop rules to new residents – they will be included in the new city directory being made. City Clerk will contact Kristy Powers about getting 6 extra directories for City Hall.

Solutions for lost work time by Mayor – within the next year or so council will address issue to be resolved for future mayors - possibly a per diem stipend for meetings where mayor needs to take time off work to attend.

NEW BUSINESS

Discussion of City of Mankato bill - \$17,431.72. 2010 we were hit with a large bill also. 2011 we paid in \$20,000 and then received a credit. Part of the bill is a correction of \$1272 from 2011. In 2012 the bill was approx. \$36,000. Total suspended solids (TSS) is the amount that has increased incredibly. It is unclear how this TSS was calculated. Mayor Javens is going to meet with Mankato official to try to get this amount reduced. This is not included in our flow meter reading. Bill to Mankato was due April 17th. Brian Powers said that there has never been a comparison done between the water coming out of the tower and the water going out the flow meter. This could give us a better idea of an I & I problem. BOD (Biochemical Oxygen Demand) also went up. Lon Whitehead recommended paying the \$1272 from 2011 and wait to pay balance on bill until discussed with Mankato. Samantha Erickson said Jim Archer is the person to contact to discuss testing concerns. According to contract, Mankato is supposed to be doing sampling and giving Skyline monthly reports. The \$300 per month we pay to MVTL should be covered by the City of Mankato.

Motion to authorize treasurer to pay \$1272.05 owed from 2011 to City of Mankato and hold remainder of payment until irregularities are discussed and clarified with City of Mankato, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously.

New total for bills on treasurer report as a result of passed motion is \$20,476.10.

Mayor Javens received letter from Allina Health System saying they are adding a new ambulance service to the area. No need to reply.

Mayor suggested council members attend trainings for their positions if they are interested.

Motion to adjourn, Dean Rengstorf, Rebecca Carpenter, 2nd. Passed unanimously.

Meeting adjourned 8:25 PM.

Submitted by Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date