

CITY OF SKYLINE CITY COUNCIL MEETING MINUTES

May 9, 2016

Present: Mayor Travis Javens; Treasurer Lon Whitehead; Clerk Cathy Dahl; Council Members, Dean Rengstorf, Wayne Bishop, Samantha Erickson

Meeting called to order at 6:45 PM

Pledge of Allegiance

Approval of minutes and agenda. Motion, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously.

15-Minute Public Open Forum –

City Clerk's Report – Cathy Dahl thanked Samantha Erickson for taking minutes last month and reported letters were sent out for spring clean-up on May 21.

Received phone calls from U.S. Bank about a debt service payment. After 4 calls, clerk finally found out it had something to do with the City of Skyline and they had the address for the City wrong. Clerk gave them correct address and Lon's email.

Clerk apologized for not having time to get next letters out for overdue water/sewer bills. It will be taken care of tomorrow if anyone is still behind on payments.

Clerk contacted Office Max about getting a copy of the receipt for buying two black ink cartridges that have been misplaced. At the store, Office Max said it would be online. Went online and cannot find because of Office Max and Office Depot combining. Could I get date and any other info from credit card statement so I can continue to try to get a duplicate receipt? Clerk will email Lon and remind to send information.

Clerk will check with League of MN Cities to see if any legal posting of fire department equipment and truck auction is needed. Mayor Javens will forward auction timeline schedule to city clerk.

Clerk will send ordinances in pdf format to Lon Whitehead to post on cityofskyline.com - Zoning, utility and animal ordinance.

City Treasurer's Report – Lon Whitehead reported for April. Website was updated except for ordinances. City received a refund on waste water treatment from Mankato. Received first checks from Verizon, three months of tower rental.

Clerk will mail 5 letters for overdue water/sewer payments.

Audit with Burkhardt has started. Lon has a list of things needed from us in pdf form. Need to find pdf of new wastewater treatment contract, contracts from leases on water tower and copies of all Wells Fargo transaction receipts. They commented that we should be using our tax exempt status on purchases when possible.

Approval of city clerk's report and treasurer's report and to pay bills, motion Wayne Bishop, Samantha Erickson, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department –Samantha Erickson reported Brian Powers asked about getting dirt around pump. AmLawn is going to take care of it. He also mentioned City getting surveillance for park about vandalism. People have climbed on pump house; someone started a fire and was chased off. Possibly get one for water tower. Clerk needs to reorder batteries from Amazon to be shipped the same way as order a year ago.

Street Department - Dean Rengstorf showed photo examples of rocks for parks. Kasota hasn't sent him prices yet. Discussion of distance between rocks. Council likes the look of the natural rocks instead of sharp edges on Kasota.
Seal coating bid from Pearson Brothers. \$1.50 per square yard. \$34,650 total. Dean will call them back tomorrow to verify.

Parks & Playgrounds Department - Wayne Bishop reported the roofing samples are still in closet. He will put out for trash day. He asked council members to check with him before coming to city hall. New city hall chairs came in two batches. Some arrived damaged and he has worked with company on that. He wants council to start thinking of uses for fire department area when all equipment is gone.

Public Safety Department – Hans Schwanke, absent.

Motion to approve departmental reports, Dean Rengstorf, Samantha Ericson, 2nd. Passed unanimously.

OLD BUSINESS

MN Pollution Control Agency – MS4 – Skyline City Code for Storm Water Management – Emily Javens has gone to a few meetings and she will attend at a later time.

Fire truck and equipment – Wayne Bishop and Mayor Javens met with Bid Kato people last Monday and showed them everything to go on auction, including old chairs. Preview day for city on Saturday June 4th and auction will close on the 9th. Mayor Javens will be sending a newsletter beforehand.

Spring Cleanup – May 21st

New Business

Resolution 2016-3 adopting amendment to 2013 Blue Earth County All-Hazards Mitigation Plan. Motion to approve Resolution 2016-3 adopting amendment to 2013 Blue Earth County All-Hazards Mitigation Plan, Wayne Bishop, Samantha Erickson, 2nd. Passed unanimously.

June 9th Skyline will be hosting the BE County Mayor and Clerks meeting. Clerk will arrange food catering, Mayor Javens will find speaker. Possibly Chipotle.

Motion to adjourn, Dean Rengstorf, Samantha Erickson, 2nd. Passed unanimously.

Meeting adjourned at 7:40 PM.

Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date