

**CITY OF SKYLINE
CITY COUNCIL MEETING MINUTES
November 11, 2013**

Present: Mayor Travis Javens; Clerk Cathy Dahl, Treasurer Lon Whitehead; Council Members, Dean Rengstorf, Samantha Erickson, Wayne Bishop, Rebecca Carpenter.

Call Meeting to Order 6:45 PM

Pledge of Allegiance

15-Minute Public Open Forum – no forum.

Approval of minutes and agenda – Motion to approve, Samantha Erickson, Wayne Bishop, 2nd.
Approved unanimously.

City Clerk's Report - Cathy Dahl reported still no time for Hickory Tech appointment. The first Skyline Clerks Café had only 2 visitors besides my family – Mr. & Mrs. Sugden. They enjoyed it. Probably need a sign at top of hill to remind people. Juice in the refrigerator is for the café. Trying again this Thursday.

Form was returned to CenterPoint Energy for notification of utility shut-offs to Lon Whitehead and Cathy Dahl.

Because of no increase in our tax levy, no need for a Truth in Taxation Hearing per letter from Blue Earth County. They need to receive our final levy amount by 12/31/2013, send to Lisa Malinski.

Excavation forms have been revised for Dean Rengstorf.

Drafted letter for 134 S. Skyline Drive. Amount has changed from resolution amount approved at last meeting.

From October council meeting:

RESOLUTION: Remit to BE County \$1394.96 for collection with property taxes for 134 S. Skyline Drive.

Another \$500 was paid towards bill.

New Resolution motion – remit to BE County \$894.96 for property tax collection for amount due on 134 S. Skyline Dr. water/sewer/garbage. Dean Rengstorf, motion, Wayne Bishop, 2nd.

Approved unanimously.

2nd RESOLUTION from October: Remit to BE County \$399.16 for collection with property taxes for 136 S. Skyline Drive. Bill was paid in full.

Motion to rescind resolutions from October meeting for 134 and 136 S. Skyline Drive, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

I didn't have time to check on legals posting in the Free Press for change of address for Skyline city hall. Council agreed to have it posted in Free Press whether it is required or not. As of Dec. 1st, official mailing address will be 164 S. Skyline Drive.

Clerk needs T-Mobile addresses from Mayor Javens and one other update. Charter & Enventis (former Hickory Tech) also need letters.

Clerk got signature from Samantha Erickson and Mayor Javens for Wells Fargo credit card resolution and gave to Lon Whitehead to deliver to Wells Fargo.

City Treasurer's Report – Lon Whitehead went over report for October. Addition to payables of \$47,413 owed for November bond payment. Discussed overdue water bill reports. Letters will go out to residents if bills get too far behind. Clerk will write a standard form letter – addressed to Resident – to be used when water bills start approaching too much owed. Discussion of suspended garbage billing or send residents bill whether service used or not – hold for later.

Approval of city clerk's report and treasurer's report and approval of bond payment – motion, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department - Samantha Erickson reported circulator pump is back in and water tower is filling. Non-working part started up again and won't need replacement, saving \$5000. Lots of rust cleaned out of tower. New meters were ordered previously from a place in Eden Prairie – Al Honermann is the person to ask for specifics. Water department members will meet after holidays to discuss reading issues. Fleming residence was checked and inside/outside readings match. Wayne found no visible plumbing issues there. Samantha said most reading issues have been due to wiring, not bad meters. Samantha will contact Al Honermann to find company and order 5 new meters to have on hand. Resident will be notified that if meter is swapped out, and found to not be the problem, resident will be responsible for labor bill of installation. Resident must agree before this is done. Samantha will contact Spear for installation if agreed to.

Street Department - Dean Rengstorff signed contract with AmLawn for snow removal for 3 years at same price.

Parks & Playgrounds Department - Wayne Bishop reported that he authorized leaf removal from the parks with AmLawn. Old slide part is still sitting there – asked for suggestions about how to dispose of it. Mayor Javens asked Lon to get LJP phone number so Wayne can call them to pick it up.

Public Safety Department – Rebecca Carpenter – no report.

Roger Hermanson, Fire Department Chief – will be retiring at the end of the year. It will be discussed at next fire dept meeting. He would like to stay on as a fire fighter. Bob Fischer and Al Honermann will be retiring soon as well. Fire department physicals are falling behind. No one wants to volunteer anymore. Options must be considered. The benefit of having our fire truck at scene is to show other departments where trouble is when they come up here. Roger isn't sure if he will be able to go to upcoming meetings. A new chief will be elected at next fire dept meeting.

Motion to approve departmental reports, Dean Rengstorf, Rebecca Carpenter, 2nd. Passed unanimously.

OLD BUSINESS

Mentorship and job descriptions for council members – on hold

Wells Fargo City of Skyline credit card – Lon has turned everything in and it is in works; card should be coming in mail.

Blue Earth County Hazard Mitigation Plan Resolution (see attached) – motion Wayne Bishop, Dean Rengstorf, 2nd. Passed unanimously. Clerk will send resolution to Brenda Olmscheid email Brenda.Olmscheid@blueearthcounty.mn.us

Mankato Fire Department service to Skyline research – no new information at this time.

Notifications of city hall address change – discussed in clerk report.

C & S Supply open credit account for City use. Discussed who will be authorized to use charge: Brian Powers, Wayne Bishop, Travis Javens, Cathy Dahl. Tax exemption would be anything for the fire truck at this time.

Preliminary 2014 City budget – discussion. Increase water rates minimum – or drop minimum units and bill higher extra rates. Currently 10 units minimum bill. 748 gallons per unit. Final approval will be decided at December meeting.

Raising rates paid to City of Skyline water department workers – discussed in preliminary 2014 city budget.

NEW BUSINESS

Fire department will be planning a thank you for Roger H for his years of service. Wayne Bishop suggested an open house in his honor given by the city also. To be discussed further at December council meeting.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2nd. Passed unanimously.

Meeting adjourned at 8:34 PM.

Submitted by Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date

Attachment:

**CITY OF SKYLINE
RESOLUTION NO. 2013-3
RESOLUTION APPROVING THE BLUE EARTH COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, The City of Skyline is authorized to approve the Blue Earth County Hazard Mitigation Plan and

WHEREAS, Mayor Travis Javens and the City Council has reviewed the Blue Earth County Hazard Mitigation Plan and discussed its content and

WHEREAS, Blue Earth County has asked the City of Skyline for approval of their Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SKYLINE, MINNESOTA, AS FOLLOWS:

1. The City of Skyline approves the Blue Earth County Hazard Mitigation Plan.

Adopted by the City Council of the City of Skyline on November 11, 2013.

Approved:

Mayor

Attested:

City Clerk