

CITY OF SKYLINE CITY COUNCIL MEETING MINUTES

November 13, 2017

Present: Mayor Travis Javens; Treasurer Lon Whitehead, Clerk, Cathy Dahl; Council Members, Samantha Erickson, Mary Dowd, Wayne Bishop, Dean Rengstorf; Guests, Officer Katelyn Kaiser, Deputy Director Pam Hermanson

Meeting called to order at 6:45 PM.

Pledge of Allegiance

Approval of minutes and agenda. Motion to approve, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

15-Minute Public Open Forum – Mary Dowd introduced guests to discuss options for community policing. Officer Katelyn Kaiser, Deputy Director Pam Hermanson. Mankato will be taking care of our policing and fire. Community Ordinance Government – City of Mankato will help with issues like lighting, etc. Officers are assigned a neighborhood or area. We are in District 5. Officer Katelyn is assigned to Skyline along with rest of District. She will do squad patrol and foot patrol and set up neighborhood watches and get to know community. Katelyn is also in charge of West Mankato. She is available by phone and email. Samantha told her the park is the biggest problem in Skyline right now. Residents are encouraged to call if they see anything. Skyline doesn't get a lot of traffic, but some people come up the hill.

Wayne Bishop asked if there are any maps showing the community police districts. When Katelyn isn't working, another office will be in charge of District 5.

Wayne will contact their RT Department about possible surveillance camera for the park.

Lighting is good in the park. 10PM is closing time for park.

Speeding is also a concern. Wayne suggested that Mary Dowd check out putting speed strips at crest of hill again.

District 5 Commander is Deb McDermott.

City Clerk's Report – Cathy Dahl reported that copies of resolutions and paperwork was sent to Blue Earth County to place overdue utilities on property taxes for three residences. MN Department of Health sent the Lead/Copper Tap Water Monitoring Report for Skyline. Clerk sent results to 5 addresses that took part in the testing and sent in required form to the Department Health telling them notifications were done. Skyline is well within the accepted levels for lead and copper in our drinking water. Individual residence reports are not to be made public. Clerk will make copy to send to Samantha Erickson.

A realtor called to ask if Skyline allows parking for camping trailers in front yards if they are on a concrete pad, and if concrete pads would be allowed alongside a garage. Coop rules say "motor vehicles shall not be parked on the lawn area of any lot other than immediately adjacent to driveway or garage areas for more than 10 consecutive days per month and not

more than 30 days per year.” Council thinks this would also apply to camping trailers. Coop will need to enforce. Clerk will give her info from Coop Assn. Realtor also suggested that coop rules would be helpful on our website. Discussion about putting Coop rules on City website when they are 2 different entities. Mayor Javens said it would be okay if we clarify that Coop is a different entity from the City of Skyline and rules are up to date. I’m finding it challenging to find information to send to Blue Earth County about the leases on the water tower since the agreements are so thick and full of legal wording. I couldn’t find how much rent is and what agreed upon increases are in Sprint folder. I will continue searching to get this info to the County. Clerk will ask treasurer for help if needed. I have not had time to look through 1969 minutes yet for tile line information. Noxious weed report needs to be done. Wayne will fill out and Clerk will copy and send. MN Clerks and Finance Officer membership notice...not interested in membership. MN Waste Processing letter states rates for them are going up, so they will be sharing with the City. Update to League of MN Cities information was passed around and Clerk will send in.

City Treasurer’s Report – Lon Whitehead reported for October, 2017. Payables for Drew and Shanna Hood are complete now. League of MN Cities will not cover claim. League rep said to be careful with verbal agreements. Money will be transferred from savings to checking. Clerk will send first warning letters to 5 residents 90 days overdue and send auto payment plan form as well. It’s on website.

Lon explained paperwork needed for opening new accounts at Community Bank and credit card.

**RESOLUTION NO. 2017-4
RESOLUTION AUTHORIZING THE OPENING OF CITY OF SKYLINE CHECKING AND SAVINGS ACCOUNTS AND CREDIT CARD ACCOUNT AT COMMUNITY BANK, MANKATO**

Motion to approve Resolution No. 2017-4, Samantha Erickson, Wayne Bishop, 2nd. Passed unanimously.

Council approves Lon Whitehead to use his judgement on amount to move right away to new bank accounts.

Wells Fargo accounts will be left open for a few months after new account opened. Discussion of keeping credit card. Council decided to keep the Wells Fargo credit card and not apply for new one at Community Bank.

Lon updated spending report so far this year. Mayor Javens requested Lon to send him amount of 2018 bond payments.

Approval of city clerk’s report and treasurer’s report and to pay bills as presented, motion, Dean Rengstorf, Samantha Erickson, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department – Samantha Erickson reported the Hoods thanked the City for covering their home damages. Mark Weber is here through the end of the year and will stay to take care of yearend report if needed. John Starke is doing flushing and will receive payment. Lon will need a w4 for him.

City of Mankato is willing to take over water testing at an hourly rate with minimal charges for postage and supplies. Mayor asked if Samantha would find out if City still needs to get a resident certified here even if Mankato takes this over.

Street Department - Dean Rengstorf reported plowing contract is still current. No response from residents about big rocks in cul de sac. They may be done in other cul de sacs. He hired Dustin Samuelson to spread out dirt in areas between yards and bituminous. He will get together with AmLawn to discuss snow plowing details.

Parks & Playgrounds Department - Wayne Bishop reported tennis court nets are down. He contacted WW about crack in tennis court and was told it's best to do this in the spring. A sensor in the city hall furnace has an intermittent failure. It was repaired using our maintenance contract. Tomorrow he will meet with Greybar about outlets on floor getting damaged. Wayne will contact Coop Assn about reimbursement for gazebo expense and also ask for copy of coop rules for Lon to place on city website.

National Program for Public Safety out of Iowa chose our park for to be surveyed and send Wayne reports.

Public Safety Department – Mary Dowd reported Todd Miller was helpful in straightening out confusion about Mankato policing Skyline. She will ask for Skyline police and fire logs for our records.

Frontline has a maintenance agreement with Skyline. She wondered what they have done for us. Mary will contact them to get a report.

Mary volunteered to set future newsletters into template. She brought a sample of the template.

Wayne Bishop brought up utilizing the League of MN Cities to meet with council about city council meetings.

OLD BUSINESS

Water tower repair – nothing new.

Private Tile Lines – nothing new at present. We have a couple months to work on this.

Preliminary 2018 budget – It will look like 2017 budget with few exceptions. City needs to budget less money to streets and more to parks for tennis court repairs. Clerk mentioned darkness in parking area of city hall. Council will look into this and add funds to budget.

NEW BUSINESS

Sprint is going to take 3 antennas down and replace them. Mayor Javens approved the work.

Next month MS4 ordinance will have to be passed. Public hearing notice will be needed.

Clerk needs to call the Free Press and remind them to place Home magazine in boxes, not tossed in yards.

Motion to adjourn, Wayne Bishop, Mary Dowd, 2nd. Passed unanimously.

Meeting adjourned at 8:29 PM.

Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date