

Skyline City Council Minutes

October 8, 2012

Attendance: Mayor Mike Kluck, Council Members - Travis Javens, Dean Rengstorf; Fire Chief Roger Hermanson; Clerk Cathy Dahl; Treasurer Lon Whitehead.

Meeting was called to order at 6:45 PM.

Public Open Forum:

No forum.

Approval of October 8, 2012 agenda

Motion to approve October 8, 2012 agenda with addition of 2013 budget discussion under new business, Dean Rengstorf, Travis Javens, 2nd. Passed unanimously.

Approval of September 10, 2012 minutes

Motion to approve minutes, Dean Rengstorf, Travis Javens, 2nd. Passed unanimously.

City Clerk Report:

Cathy Dahl gives a huge thank you to Samantha Erickson for taking minutes at last council meeting while she was on vacation. Printer situation is resolved as far as clearing jammed labels, but it is randomly not printing areas of pages or pages requested to print. Still need to discuss phone line with Hickory Tech.

Information about absentee ballot voting is posted on city hall window.

Cathy Dahl removed mayor photos from frames and trashed old frames. She will scan and correct photos as most need it and put in scrapbook.

Cathy Dahl was present when Plunkett was here for pest control this afternoon and found key so fire hall could be treated as well after calling Mayor Kluck for approval.

Center Point letter about notification of utility shut off will be sent to city clerk and treasurer by email.

Motion to approve City Clerk report Travis Javens, Dean Rengstorf, 2nd. Passed unanimously.

Treasurer's Report

Lon Whitehead went over report for September 2012 and handed out audited financial statements from Burkhardt & Burkhardt. Motion to approve payables including bills not yet received: Xcel, JR Bruender, LJP Waste and Recycle, Travis Javens, Dean Rengstorf, 2nd. Passed unanimously.

Discussion of yearly audit and budget for 2013. Questions about whether or not depreciation was taken in audit – Lon will check into this. 2024 the assessments will end for city sewer hook-up and roads, but we are ahead of pay-off schedule because of homes being sold and paid off early. An increase of 6% (matching increase of levy) to all departments for 2013 budget was suggested.

Water Department:

Samantha Erickson absent, but forwarded email with following information from Jon D. Peterson P.E. Bolton & Menk, Inc.:

Let's plan on meter installation for Wednesday, **October 10, 2012.**

Plan on meeting on site at 10 a.m. I have attached a plan showing the manhole we will be working in. The nearest address is 53 Skyline Drive for anyone using GPS for directions.

Terry/ Dave- we will need some relatively minor traffic control while you are working in the manhole (cones etc.). Please let me know if you need any assistance with this.

Tim Portner- If you wish, you can probably plan on showing up around 11:00 a.m. for orientation/training on the Flo Dar unit. Contact for this is Terry Estenson, his contact information is as follows;

Terry Estenson, Northwestern Power Equip Co, 2740 Patton Road, Roseville Mn 55113 Ph [651 -628-0683](tel:651-628-0683) Fx [651-628-0753](tel:651-628-0753) Cell [612-940-3033](tel:612-940-3033) Email testenson@nwpeco.com Email toepump@aol.com

Street Department

Dean Rengstorf reported about striping on streets - Double yellow line coming up hill starting at Skyline boundary, one way arrows for going around park, stop signs would have double white line. \$1520 estimate from Loken. Do we need yellow stripes on all 2-lane roads? It would be helpful to keep people on their side of the road. Not on cul-de-sacs, but double solid yellow on main loop and Skyline Court. Add a stop sign at intersection of Skyline Drive and South Skyline Drive by former Kennedy house. Will need updated estimate from Loken and additional estimates if possible. Cost could be divided between all departments to get job done yet this fall. Dean will proceed with striping and new stop sign and Travis Javens will proceed with guardrail and have damaged bench removed and hole filled.

Manhole leveling and new material on curves is completed.

Parks Department

Travis Javens reported biffy was picked up. Sprinkler system has been blown out, winterized. Exterminator (Plunket) came today. Meeting with one more person next Tuesday with quotes on housecleaning for city hall. Tennis net still needs to come down.

Travis met with Paul Vogel, community development director from Mankato, to talk about Skyline being included in MPO, Metropolitan Planning Organization. There will be a committee to do long-range planning for transportation planning. We won't have a member on policy board because we don't have any highways, etc. There will be a technical advisory panel to make recommendations to board and they would like a representative from Skyline. It should be a city employee or an elected official. He will be at meeting next month to bring agreement for us to sign. Mr. Vogel also offered to help us with wording for ordinances we are considering and said to keep everything as simple as possible.

Public Safety

Rebecca Carpenter absent.

Roger Hermanson reported the nozzles were just delivered. Responded to a house call with a C/O detector going off. Fire department should have a detector to know if areas are safe to enter and it has been ordered. People who need to leave their house for safety reasons are welcome to stay at city hall if needed. Fire chiefs meeting hosted on 9/17/12 was a success.

Motion to approve departmental reports as read, Dean Rengstorf, Travis Javens, 2nd. Passed unanimously.

Old business:

Further discussion of setting up City of Skyline guidelines for realtors, contractors and residents and status of Skyline Cooperative Association. Nothing new to report.

Property lien ordinance /shutting off water for unpaid bills.

Traffic issues – Stop signs, yield signs, hire police/sheriff?

AT&T proposal – waiting to hear from Ken White.

Right of way ordinance to hold companies accountable for digging in cables. Still looking into.

New business:

Northern PCS Services contacted Mayor Mike Kluck about upgrading proposal from Sprint. Original lease is up to three antennas; they are asking for at least five, but removing three. Rent increase is spelled out in original lease but they will be using 40% more space. Insurance liability is mentioned in lease, for \$1 million for water tower with Sprint listed as additional insured. Does each tenant on water tower need a separate policy amendment? Is this upgrade compatible with AT&T proposal? Information will be sent to Ken White for opinion.

2013 budget discussion: Lon Whitehead will send out spreadsheets for mayor and council members to look at before November meeting.

Motion to adjourn, Travis Javens, Dean Rengstorf, 2nd. Passed unanimously.

No further business, the meeting was adjourned at 8:21 PM.

Cathy Dahl

Skyline City Clerk