

**CITY OF SKYLINE
CITY COUNCIL MEETING MINUTES
September 8, 2014**

Present: Mayor & Fire Chief Travis Javens; Clerk Cathy Dahl; Treasurer Lon Whitehead; Council Members, Wayne Bishop, Dean Rengstorf, Samantha Erickson; Retired Fire Chief Roger Hermanson; residents Chris & Jennifer Heimer

Meeting called to order at 6:45 PM.

Pledge of Allegiance

Approval of minutes and agenda. Motion to approve, Dean Rengstorf, Wayne Bishop, 2nd.
Approved unanimously.

15-Minute Public Open Forum – Chris & Jennifer Heimer are planning some home renovations; re-pouring front steps and filling pool. Mayor Javens told them no permit from Mankato is required – we are our own city. A new privacy fence will go up in the spring and their neighbors have been notified. MN building codes need to be followed. They asked about the sump pump drainage. Mayor Javens told them water going into yard and storm drain is correct. They asked if there are any records of where old septic systems used to be. Mayor Javens suggested Blue Earth County Environmental Dept. may have map from when they were destroyed. Samantha Erickson told them sump pumps may have been moved. She doesn't think they would have been able to close on house if septic tank disconnection hadn't been done. Roger Hermanson suggested asking Seppman's for location.

City Clerk's Report - Cathy Dahl reported:

Election information – We have a full slate of candidates for the upcoming election. Travis Javens and Wayne Bishop will run for re-election and Hans Schwanke, 1 Skyline Drive will run for the council member position being vacated by Rebecca Carpenter. The other residents who mentioned interest in running deferred when they heard Hans Schwanke was willing to run. Forms were filled out and faxed to Blue Earth County.

Overdue water letters were mailed to 136 S. Skyline Drive and 1716 Woodland Avenue by Mayor Javens when clerk was on vacation. 136 S. Skyline Drive resident signed for letter; nothing returned from 1716 Woodland Avenue. 111 S Skyline Drive resident is in transitional care center so no letter sent yet. 136 S. Skyline Drive resident called Samantha Erickson to say she paid \$200 but it hasn't shown in city account yet. 1716 Woodland Avenue resident has paid in full.

City Treasurer's Report – Lon Whitehead reported for month of August. Lon will switch billing for city website from his personal card to City of Skyline credit card.

Overdue water/utility payments – no letters required this month.

Lon brought lists of what can be put out for city-wide trash pickup this Saturday. Clerk will post one on city hall door.

Lon will bring budget information from previous years next month for setting preliminary levy and check with auditors about water/utility rates.

Approval of city clerk's report and treasurer's report and to pay bills – motion, Wayne Bishop, Samantha Erickson, 2nd. Passed unanimously.

DEPARTMENTAL REPORTS

Water Department - Samantha Erickson reported she talked with Brian Powers - \$44,800 from McQuire Iron for maintenance on water tower and he is waiting for another quote. They want it to be done before November 1st and residents need to be informed about limited water supply at that time. LJP does not have a smaller trash cart and she will inform Mary Dowd of this.

Street Department - Dean Rengstorf reported WW Blacktopping responded on estimate (entire form attached):

We hereby submit specifications and estimates for:

WATER TOWER STORM SEWER AS DISCUSSED. INSTALL A 6' MANHOLE AS DISCUSEED.
INSTALL A SOLID HDPE STORM PIPE TO BOTTEM OF RAVINE. INSTALL SOME RIP RAP AT BOTTEM OF RAVINE.
FURNISH AND INSTALL STORM CASTING AS REQUIRED. TOTAL \$ 6,450.00

The other items included on estimate will be considered for 2015.

Mayor Javens suggested that this would be on water department budget because it is for water tower. Lon Whitehead does not feel it is a problem to take from savings for this non-budget item. It can be noted on 2015 budget. If budget needs to be amended, it will be done at December meeting.

Motion to approve work to be done by WW Blacktopping as specified above at \$6450, Samantha Erickson, Dean Rengstorf, 2nd. Passed unanimously.

Dean Rengstorf will call WW Blacktopping to get Skyline on their schedule as soon as possible.

Discussion on \$115 per manhole to keep them from being higher than the road. Mayor Javens said other cities have been pouring concrete to solve problem. Dean Rengstorf will ask WW Blacktopping about this option.

Enventis isn't able to set new cabinet this year this will wait until spring.

Mayor Javens mentioned horrible service from Charter and others reported the same pixelating and skipping. He will contact them about it since several people are having issues.

Parks & Playgrounds Department - Wayne Bishop reported that sand for the playground is still being looked into. Mayor Javens had an estimate of \$970 from Earth Works for sand, delivery and installation. Motion to accept bid from Earth Works, Dean Rengstorf, Wayne Bishop, 2nd. One abstention, 3 yes. Motion passed.

Wayne Bishop is meeting with Javens Electric about lights on pump house. Mayor Javens suggested using LED. Samantha Erickson suggested upgrading red warning light as well.

Wayne asked to verify that hunting is illegal within city limits. Someone wanted to set up a deer stand behind his house. Mayor Javens verified that hunting isn't allowed on City of Skyline land.

Public Safety Department – Rebecca Carpenter absent.

Fire Department Chief Travis Javens – nothing to report.

Motion to approve departmental reports, Wayne Bishop, Samantha Erickson, 2nd. Passed unanimously.

OLD BUSINESS

Mankato Fire and Police Department service to Skyline – still hung up over fees after first two years. Mankato attorney retired in the middle of negotiations and that is also slowing things down.

Status of fencing around water tower – Sun Up Construction asked Mayor Javens about status. Pfeffer did clean up and grubbing and it looks good. Sun Up was notified to get us on their schedule as soon as possible.

Pump house repair and painting scheduling – Samantha Erickson had estimates from Heyn Bros. Mayor Javens met with Heyn. \$2600 for shingles, \$1595 for plywood, venting, \$928 for fascia. \$5123 total. Need deposit of 50% before they start. Mike Hanson shingles, gutters, water guard, but not other items - \$2500.

Mayor Javens said shingles are not going to last much longer. Wayne Bishop and Samantha Erickson think the repairs should be done now. Lon Whitehead does not foresee a big problem with the expense of roof repair on pump house. Motion to have Heyn Bros do the work on pumphouse, Samantha Erickson, Dean Rengstorf, 2nd. Passed unanimously.

Cathy Dahl will schedule painting pump house and get dates to Mayor for a newsletter. October dates – shingling work will be done in September.

Before this weekend, Mayor Javens and Brian Powers will get stuff out of pump house for pickup Saturday. Wayne Bishop will help if he can.

Interconnection agreement with Mankato – no final copy yet.

Skyline sewer/storm water code – Mayor Javens narrowed it down to about 24 pages right now. Hope to have it more formalized in the next couple of weeks. He will email this to council members for a more formal discussion at October City Council meeting with a possible public hearing in November.

Storm water issue – property along Highway 66 – Emily Javens is still looking into this. Mayor Javens will put a temporary flow restriction at upper area for now. Any construction, if needed, will be done next spring. Bids can be asked for this winter. Samantha Erickson asked about hiring the Mankato plumbing inspector to work in Skyline. Samantha will contact Mankato about this possibility. Lon Whitehead will ask plumbers he knows as well. Mayor Javens wants a third party doing inspections, not council members.

Annexation – Ken White drafted a letter which has been sent to new property owners telling them they are required to pay for grinder pump and city will maintain after that. Also the property will not be sectioned out and sold without permission from the City of Skyline.

NEW BUSINESS

Samantha Erickson will be acting mayor from Monday Sept 15 – Sept 23rd as Mayor Javens will be out of the country.

Motion to adjourn, Dean Rengstorff, Wayne Bishop, 2nd. Passed unanimously.

Meeting adjourned at 7:58 PM.

Submitted by Cathy Dahl
Skyline City Clerk

Mayor

date

City Clerk

date

W W BLACKTOPPING, INC.
700 INDUSTRIAL ROAD
MANKATO MN 56001
507-387-1518 OFFICE 507-387-2228 FAX

Proposal Submitted To		9-8-14
CITY OF SKY LINE	Job Name	DEAN 514-3866
ATTN DEAN	Job Location	FIRE HALL MANHOLE STORM SEWER CITY OF SKY LINE

We hereby submit specifications and estimates for:

AREA TO REMOVE AND REPLACE ASPHALT DRIVEWAY AT PUMP HOUSE APPROX. 1,030 SQUARE FEET SQUARE FEET.
REMOVE EXISTING ASPHALT. FURNISH AND INSTALL CLASS 5 AGGREGATE AS NEEDED FOR FINE GRADING.
FURNISH AND INSTALL A 3" ASPHALT WEARING COURSE. TOTAL \$ 3,023.00

WATER TOWER STORM SEWER AS DISCUSSED. INSTALL A 6' MANHOLE AS DISCUSSED.
INSTALL A SOLID HDPE STORM PIPE TO BOTTOM OF RAVINE. INSTALL SOME RIP RAP AT BOTTOM OF RAVINE.
FURNISH AND INSTALL STORM CASTING AS REQUIRED. TOTAL \$ 6,450.00

MANHOLES THAT ARE TOO HIGH FOR PLOWING. SWEEP AREA AND INSTALL AN ADHESIVE TACK COAT.
APPROX. 45 CASTINGS. NOT ALL WILL HAVE TO BE DONE. CITY REP WILL PROVIDE NUMBER TO REPAIR.
FURNISH AND INSTALL ASPHALT WEARING COURSE AROUND EACH STRUCTURE AS DISCUSSED. TOTAL \$ 115.00 EACH

AREAS TO BE MEASURED UPON COMPLETION OF WORK FOR FINAL BILLING.

NOTICE OF LIEN RIGHTS:

- A. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.**
- B. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**

OWNER IS RESPONSIBLE FOR ALL PERMITS.

Notice to all overlay projects: If your driveway or parking lot is cracked and you are asking for an overlay on these areas, please be aware that the existing cracks may in time reappear on the new overlay.

Payment is to be made in full within 10 days of the completion of this work, unless otherwise stated above interest will be charged on all overdue accounts at the legal rate. All material and equipment is guaranteed to be as specified above. All work to be completed in a workmanlike

manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. W W Blacktopping, Inc., shall have the right to sell or assign this contract and monies due thereunder. Purchaser agrees to execute a good and sufficient negotiable note for balance due. We do not accept credit cards

ACCEPTANCE PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. I have read and understand the Notice of Lien Rights. Payment will be made as outlined above.

ACCEPTED BY: _____ **DATE OF ACCEPTANCE**

PLEASE SIGN AND RETURN ONE COPY TO OUR OFFICE. THANK YOU

AUTHORIZED SIGNATURE: DAVIN QUIRAM **NOTE:** This proposal may be withdrawn by us if not accepted within 15 days.