

City Council Meeting Minutes

November 8, 2021/ 6:45 PM / Skyline City Hall

ATTENDEES: Mayor Paige Attarian, Lon Whitehead, Steve Romnes, Jason Hamond, Shirley Piepho, Eric Manske

Guests: No guests present.

Via Google Meet: Kelly Evans (ISG)[+

- Meeting called to order by the Mayor at 6:45 p.m.
- Pledge of Allegiance performed by all in attendance
 - **ISG Presentation:** Kelly Evans states that December 9th at 2:00 pm will be a public meeting to visit the bid letting and discuss bids with the ISG group. ISG will present results of the bids at the December 13th City Council meeting. Kelly states that the tower will be operational by the end of the year December 31, 2022. Cell tower companies will have until Spring 2023 due to being winter months and potentially inclement weather. Kelly requested that the council determine what level of design they would like quoted for the water tower design. He states that the designs that were sent to the council to review are simply to show complexity of design to help them determine how much to budget. Eric stated that he feels we should budget high since the price range based on complexity is not a very big price difference. Council members agree that we should go with the complex design price and if it is lower that will be great. Charlie Berg asked what the final engineering costs will be. Kelly was unable to find that information at the time of the meeting and he states that he will find the information and notify the city clerk tomorrow and she will forward it to council members.
- Public Forum-No discussion.
- Previous meeting minutes motion to approve by Mayor Attarian, Shirley motioned, Steve 2nd, passed unanimously.
- City Clerk Report-Marnie states that she has been trying to keep up with ISG correspondence in Mayor Attarian's brief absence.
- City Treasurer Report-Receipts for the month of October 2021 were \$23451.18, Payables for the month were \$15597.05. All Seasons Arena determined that they have been overcharging the City of Skyline for several years. All Seasons Arena will reimburse the City of Skyline the overcharged amount plus interest. Lon had a copy of the original documents that show the City of Skyline has overpaid since 2018. Mayor Attarian motion to approve Treasurer Report, Shirley motioned, Eric 2nd, passed unanimously.
- Water and garbage bill list-The list was not available when Lon called this afternoon.

Departmental Reports

- Water Department-Jason Hammond states that the fire hydrants have been flushed for the year. Pad replacement has been completed. Mayor Attarian questioned why the water meter replacement would fall on the City of Skyline. Marnie will review the contract to see where responsibility for that cost should fall.
- Street Department-Eric states that he has attempted to get bids on snow removal and has not heard back from anyone, with the exception of Amlawn. He has a copy of a generic document from the League of MN Cities; the City of Skyline can use this in the future for obtaining contracts for service. Eric states that he is reviewing the current Amlawn invoice in an attempt to see if costs can be reduced in any way. He states that shoveling accounts for 20% of the bill, he feels that cost can be reduced. Eric also states that he feels orange markers should be placed to indicate where the road ends and grass begins. Mayor Attarian motioned to sign a contract with Amlawn, Jason motioned and Steve 2nd, passed unanimously.
- Parks and Playground Department-Steve states that he was going to follow up on Porta Potty removal for the season.
- Public Safety-Shirley states that she does not have anything to discuss. Paige states that there was a complaint about one of the council members speeding around the park. Mayor Attarian addressed the issue with the council member during the meeting.

Old Business:

New Business:

Discussion about the 2022 Skyline Budget. Budget is voted upon at the December meeting. Lon presented a preliminary budget to the council to review. Council members discuss raising property taxes starting in 2022. Taxes have not been raised in 7 years according to Lon Whitehead. Resolution 2021-4 will be made to raise taxes, Steve feels that property taxes will be raised to the maximum percentage of 3%. Steve motioned to pass the resolution, Eric 2nd, passed unanimously.

Paige states that she presented a discussion about the City of Skyline at MSU recently in the hopes of acquiring funding from the State of Minnesota. Funds are available as part of the Covid Relief Bill. Senator Julie Rosen states that she has not seen a request for funding yet, but will watch for it in the near future. Mayor Attarian states that bonds could take up to two months to issue, she would like funding to be in place well before construction of the water tower begins in Spring 2022.

Council discussed the option of asking the public to submit water tower design options. Marnie will send out an email requesting ideas be submitted within the next two weeks.

Motion to adjourn meeting made by Mayor Attarian at 8:10 pm, Steve motioned to adjourn, Jason 2nd passed unanimously.

City of Skyline Treasurer's Report

For the Month of November 2021

Presented December 13, 2021

Receipts

AT&T (antennas)	2,500.00
TMobile (antennas)	3,526.40
Verizon (antennas)	1,738.91
Water/Garbage Receipts	1,321.62
MN Finance - American Rescue Plan	519.78
Refund from City of Mankato for ASA overcharge	7,344.10
Franchise Fees (Consolidated Comm)	157.33
Interest income	-

Total Receipts

17,108.14

Payables

Centerpoint Energy	120.00
City of Mankato (2021 wastewater treatment)	3,448.10
C.N.A. Insurance (treasurer's bond)	125.00
Consolidated Communications (phone & wifi)	115.63
DPC Industries (Water Dept)	30.00
Free Press (legal ad)	110.04
Gopher State One Call	4.05
I & S Group (Wellhouse project & bidding)	15,400.00
J.R. Bruender Const. (Park)	110.00
League of MN Cities (Dues)	465.00
LJP Waste & Recycle	1,207.86
Mechanical Resources (Water Dept)	134.70
MN Dept of Health (water testing fee)	298.00
MN Waste Processing	691.01
Plunkett's (City Hall contract 10/21 to 9/22)	405.84
Rowan Pepper (Cleaning city hall)	150.00
Wells Fargo CC (Supplies=222.86; postage=120.98)	343.84
Xcel Energy	1,011.86

Subtotal

24,170.93

2021 Payroll + payroll taxes 15,300.07

City of Mankato (Police & Fire) 34,228.76

Total Payables

73,699.76

Account Balances 11-30-21

Community Bank checking	9,557.26
Community Bank savings	355,932.95
Pioneer Bank	38,348.99
Wells Fargo checking	773.79

Total Fund Balances

404,612.99