

**CITY OF SKYLINE  
CITY COUNCIL MEETING MINUTES  
June 8, 2015**

**Present:** Mayor Travis Javens; City Clerk Cathy Dahl; Treasurer Lon Whitehead; Council Members, Dean Rengstorf, Hans Schwanke, Wayne Bishop; Resident, Retired Fire Chief Roger Hermanson  
Meeting called to order at 6:45 PM

Pledge of Allegiance

Approval of minutes and agenda. Wayne Bishop, motion, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously.

**15-Minute Public Open Forum** – none.

**City Clerk's Report** - Cathy Dahl reported that signs about how to use the low-flush toilets in the rest rooms were made per Wayne Bishop's request.

The Blue Earth County Mayors/Clerks meeting held in Skyline on May 14<sup>th</sup> went well. New City of Skyline facebook page is up and running. Let Cathy know if you have any events. Two letters about overdue utility bills were sent certified mail - 57 Skyline Drive and 1718 Woodland Drive. Resident at 64 Skyline Drive paid enough to drop below owing \$300 just before letters were going out so no letter sent.

Cathy asked about the possibility of Skyline t-shirts. City cannot do fundraisers, but an individual can and donate to the city.

**City Treasurer's Report** – Lon Whitehead reported for May. Received refund from City of Mankato for wastewater. Explained siren repair bill. Received new quote from League of MN Cities for comp. insurance. Motion to accept new quote for LMC comp insurance with zero deductible for an increase of \$6.00, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Approved unanimously. Estimate for Xcel Energy bill of \$800. No new water shut-off letters to be sent this month. City Audit is complete and they plan on presenting to City Council next month. Clerk will put on July agenda right after public forum. Lon will ask them to talk about 3 and 5-year price quotes at next meeting as well. We may need to have vendors sign verbiage that payments are true and final. Lon will look into getting a stamp to that affect for stamping on payment checks.

Approval of city clerk's report and treasurer's report and to pay bills, Wayne Bishop, motion, Hans Schwanke, 2<sup>nd</sup>. Passed unanimously.

**DEPARTMENTAL REPORTS**

**Water Department** - Samantha Erickson absent. Sent report:

Wayne Bishop was able to check meter pad at 61 Skyline Drive and received a reading of 0069. Everything looked good on that part.

Samantha did not receive an email from Charlie with the water reads and whether or not he was seeing any other issues or if the Woodland Hills duplex still has elevated readings.

Last month we voted to have Thein Well come and pull both Well 1 and Well 2 and repair as needed. I have been in email contact with Zachary and he has us on his agenda but I have not heard from him. I last contacted him on May 21<sup>st</sup> to confirm that we were on the schedule. Water Flow Meter – last month we sent a supply of batteries for our meter to Jim Archer to have when they do a reading. Also, Terri Estensen was able to coordinate his schedule with another project to have our meter calibrated per the request of the City of Mankato. He was going to email Jim Archer a reading with an exact time so they can confirm the readings at the next opportunity. I think we have to calibrate a minimum of every 2 years but if the City wants to decide to have it done every 12 or 18 months, I will be sure to let Terri know so that he can again plan to do the work when he is already coming this way to save money. He did email me some pictures, I think it was confirmation that they were there. Mayor would like Samantha to send digital photos to Cathy so we can keep on file in computer. Mayor will get back to Samantha with time frame in intercity communication with Mankato.

Lastly regarding house to house inspections, I procrastinated a bit, but did get in contact with Mary Fralish with the City of Mankato. She replied with: *The city used our plumbing inspectors for this job and I believe it took them nearly 1 year to complete the inspections. These inspectors work out of Community Development. The contact there is Paul Vogel pvogel@mankatomn.gov* I did contact Paul Vogel and received this response: *Unfortunately we don't have the staffing capacity to take on this project. Our full scale inspections (house to house) ended in the late 1990's. We now do some point of sale inspections.*

*My first suggestion is to contract with an inspection firm, such as Inspectron. We would be open to meeting with whoever you contract with and train them on what to look for.*

*<http://inspectroninc.com/about.cfm>*

*I will also ask around and see if there are other ideas on how to get this done.*

Samantha asked if Hans Schwanke would be willing to take this over and he agreed. She suggested contacting Inspectron as well as Paul Marquardt to see if anyone is willing/able to complete the inspections. She did not re-contact Corey Block (inspector from Cleveland) as he was not interested the last time. I think we would start with these two and go from there.

**Street Department** - Dean Rengstorff reported sign by city hall was repaired. WW brought rip rap up. Finally got contractor who created “speed bumps” to look and they only claimed two of them. He will get together with Charter to try to figure it out. Keenan driveway repair will be done at same time. Dean will inventory condition of all signs in city and see if any new signs are needed. Wayne Bishop suggested a sign directing people to city hall near intersection.

**Parks & Playgrounds Department** - Wayne Bishop reported he will be testing sprinkler system this week. Sheet map is not where it used to be. Mayor will get new one.

Jane Shostag said new plants are wilting and Wayne wondered where to hook up for watering. Mayor will assist with checking sprinklers.

Resident said people were at park after 11PM – they should call police with concerns instead of council members.

Jetter Clean was here to check for issues with toilets and couldn't find anything. He could not find a clean out for city hall and Wayne wondered if there is one.

City Hall has been mouse free for 3 weeks. Wayne will call pest control about coming quarterly. He will bring estimates to next meeting.

Mayor mentioned the mess in park after latest mowing. Wayne will call AmLawn.

LJP is driving on a yard to reach a senior citizen's home. Mayor will call LJP about issue.

**Public Safety Department** – Hans Schwanke reported he is working on AT&T contract. He sent paperwork to Ken White and discussed his questions about address and 10% increase and property tax clause not needed. They extended time to complete. Another complaint was received about 57 Skyline Drive - black van sitting for a couple years (check for current plates) and 101 Skyline vehicles in drive. Clerk will send clean-up letters after hearing from Mayor about current plates to see if letter is needed.

Motion to approve departmental reports, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

**OLD BUSINESS**

Utility code – Ordinance 15-01 **NEW CITY CODE SUPERSEDES ANY PRIOR CITY OF SKYLINE CITY CODES REGARDING UTILITIES.** – motion to accept as written, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>, Passed Unanimously.

MN Pollution Control Agency – MS4 – Skyline City Code for Storm Water Management – nothing new.

Shrubbery around new fence – Mayor is looking into prices.

**NEW BUSINESS**

City of Mankato mailed amendment to interconnection agreement. Change in some verbiage and definitions. Motion to approve, Wayne Bishop, Dean Rengstorf, 2<sup>nd</sup>. Passed unanimously. Mayor and Clerk signed and copy will be made for city and mail to Mankato.

Motion to adjourn, Dean Rengstorf, Wayne Bishop, 2<sup>nd</sup>. Passed unanimously.

Meeting adjourned at 7:45 PM.

Cathy Dahl  
Skyline City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
date